

Clinton-Macomb Public Library

Board of Trustees Meeting Minutes

April 22, 2009

- I. The regular monthly meeting of the Board of Trustees of the Clinton-Macomb Public Library was called to order at 6:01 p.m., April 22, 2009 in the Board Room at 40900 Romeo Plank Road, Clinton Township, Michigan. The presiding officer was Peter Ruggirello.

A quorum was present, including the following: Robert Anderson; Barbara Brown; Fred Gibson, Jr.; Michael Lotito; Elizabeth Pugh; Peter Ruggirello; Camille Silda; Sharon Zielinski and ex-officio member Larry Neal.

Guest Michael Nickerson was in attendance.

On a motion by Mrs. Brown and seconded by Ms Pugh the amendments to the agenda were approved as presented.
- II. On a motion by Mr. Lotito and seconded by Ms Pugh the Board entered into closed session at 6:02 p.m. on a unanimous roll call vote for the purpose of discussing a privileged legal opinion and for the purpose of discussing a potential purchase of real estate.

Mr. Gibson joined the meeting at 6:30 p.m.

On a motion by Mr. Lotito and seconded by Ms Pugh the Board returned to open session at 7:20 p.m.

On a motion by Mrs. Brown and seconded by Mr. Lotito the Board authorized Mr. Ruggirello to sign the agreement to donate land to the Road Commission of Macomb County for the right of way for the proposed roundabout at Romeo Plank and Canal Roads upon favorable review by Mr. Nickerson.

On a motion by Mr. Lotito and seconded by Mrs. Zielinski the Board authorized Mr. Nickerson and Mr. Neal to further investigate the purchase of the South Branch and adjoining property as well as to obtain a proposal for any necessary environmental engineering services.

Mr. Nickerson left the meeting at 7:28 p.m.

Mr. Lotito left the meeting at 7:29 p.m.
- III. **Approval of Minutes** – On a motion from Mr. Anderson and seconded by Mrs. Silda the minutes of the March 18, 2009 meeting were approved.
- IV. **Treasurer's Report** – Mrs. Brown reviewed a copy of the report with the Board. The report was received and filed.
- V. **Approval of Monthly Bills** – On a motion from Mrs. Brown on behalf of the Finance and Audit Committee the March 2009 expenditures

- totaling \$198,817.77 in checks and \$1,030,510.55 in electronic payments were approved.
- VI. **Public Comment** – There were no members of the public present.
- VII. **Communications** – The communications report was received, reviewed and filed.
- VIII. **Director's Report** – The director's report was received, reviewed and filed.
- IX. **Committee Reports** –
- A. *Finance and Audit Committee* – On a motion by Mrs. Brown on behalf of the Finance and Audit Committee the 2009 designation of fund balance was approved.
- On a motion by Mrs. Brown on behalf of the Finance and Audit Committee \$7,000 was transferred from the Capital Outlay budget to the Materials budget.
- On a motion by Mrs. Brown on behalf of the Finance and Audit Committee the purchase of the Envisionware and Websense Internet management system and related hardware from the current Capital Outlay and Materials budgets was approved.
- X. **Other Business**
- A. *C.A.R.E. request for meeting room* – On a motion by Mrs. Brown and seconded by Ms Pugh C.A.R.E.'s request for a conference room beyond the standard policy provisions was approved. Mr. Anderson abstained.
- B. *Charter Township of Clinton 2009 winter tax collection agreement* – On a motion by Mr. Gibson and seconded by Mrs. Silda the agreement was approved.
- C. *In-Service Day* – On a motion by Mrs. Silda and seconded by Mr. Gibson the library will be closed on November 13 until 2 p.m. rather than the entire day on November 11 for In-Service Day.
- D. *Director request for waiver of meeting room use policy* – On a motion by Mr. Anderson and seconded by Mrs. Zielinski alcohol may be served at the Rotary Board meeting on May 11.
- E. *Request for materials from the Macomb Research and Reference Center* – Mr. Neal will continue to pursue obtaining items from the collection.
- XI. **Adjournment** – On a motion by Mr. Anderson and seconded by Mrs. Zielinski the meeting was adjourned at 8:48 p.m.