

Clinton-Macomb Public Library

Board of Trustees Meeting Minutes

August 19, 2009

- I. The public hearing of the Board of Trustees of the Clinton-Macomb Public Library on the 2009-10 budget was called to order at 6:12 p.m., August 19, 2009 in the Board Room at 40900 Romeo Plank Road, Clinton Township, Michigan. The presiding officer was Peter Ruggirello.

A quorum was present, including the following: Barbara Brown; Fred Gibson, Jr.; Michael Lotito; Elizabeth Pugh; Peter Ruggirello; Camille Silda; Sharon Zielinski; and ex-officio member Larry Neal.

Trustee Robert Anderson was excused.

There were no guests in attendance.

On a motion by Mrs. Brown and seconded by Mr. Gibson the amendments to the agenda were approved as presented.

On a motion by Mrs. Silda and seconded by Mr. Lotito the proposed preamble and resolution for the proposed budget for fiscal year 2009-10 as amended were approved on a unanimous roll call vote.

On a motion by Mrs. Brown and seconded by Mrs. Zielinski the public hearing was adjourned at 6:27 p.m.

- II. The regular monthly meeting of the Board of Trustees of the Clinton-Macomb Public Library was called to order at 6:28 p.m., August 19, 2009 in the Board Room at 40900 Romeo Plank Road, Clinton Township, Michigan. The presiding officer was Peter Ruggirello.

A quorum was present, including the following: Barbara Brown; Fred Gibson, Jr.; Michael Lotito; Elizabeth Pugh; Peter Ruggirello; Camille Silda; Sharon Zielinski; and ex-officio member Larry Neal.

Trustee Robert Anderson was excused.

There were no guests in attendance.

- III. **Approval of Minutes** – On a motion from Mr. Lotito and seconded by Ms Pugh the minutes of the July 15, 2009 regular meeting were approved.

- IV. **Treasurer's Report** – Mrs. Brown reviewed a copy of the report with the Board. The report was received and filed.

- V. **Approval of Monthly Bills** – On a motion from Mrs. Brown on behalf of the Finance and Audit Committee the July 2009 expenditures totaling \$153,791.20 in checks and \$307,004.99 in electronic payments were approved.

- VI. **Public Comment** – There were no members of the public present.

VII. **Communications** – The communications report was received, reviewed and filed.

VIII. **Director's Report** – The director's report was received, reviewed and filed.

IX. **Committee Reports** –

A. *Finance and Audit Committee* – Mr. Neal will sign the 415 amendment for the library's 401(a) money purchase plan.

On a motion from Mrs. Brown on behalf of the Finance and Audit Committee the changes to CIRC-4 Fines and Fees policy were approved as amended. Mr. Gibson was opposed.

B. *Director's Evaluation Committee* – Mr. Lotito will compile the evaluations for review at the September Board meeting.

X. **Other Business**

A. *Response to Governor's executive order regarding the Library of Michigan and the legislature's proposed cuts to state aid* – On a motion by Mrs. Silda and seconded by Mrs. Zielinski the proposed resolution against these actions was approved.

B. *CIRC-4 Kindle lending agreement* – On a motion by Ms Pugh and seconded by Mr. Gibson the agreement form was approved.

C. *2010 Action Plan* – On a motion by Mr. Lotito and seconded by Mrs. Brown the plan was approved as presented.

D. *Request for waiver of MGT-10 Meeting Room Use policy* – On a motion by Mrs. Brown and seconded by Mr. Gibson the Macomb Baptist Church will be allowed a onetime waiver to book a meeting room beyond the 60-day limit.

E. *South Branch purchase* – On a motion by Mrs. Silda and seconded by Mrs. Zielinski the Board entered into closed session at 8:18 p.m. on a unanimous roll call vote for the purpose of discussing a potential purchase of real estate.

F. On a motion by Mrs. Zielinski and seconded by Ms Pugh the Board returned to open session at 8:27 p.m.

XI. **Adjournment** – On a motion by Mrs. Brown and seconded by Mr. Lotito the meeting was adjourned at 8:29 p.m.

Approved: September 16, 2009

Elizabeth Pugh, Secretary