

Clinton-Macomb Public Library

Board of Trustees Meeting Minutes

October 21, 2009

- I. The regular monthly meeting of the Board of Trustees of the Clinton-Macomb Public Library was called to order at 6:10 p.m., October 21, 2009 in the Board Room at 40900 Romeo Plank Road, Clinton Township, Michigan. The presiding officer was Peter Ruggirello.

A quorum was present, including the following: Robert Anderson; Barbara Brown; Fred Gibson, Jr.; Michael Lotito; Elizabeth Pugh; Peter Ruggirello; Camille Silda; Sharon Zielinski; and ex-officio member Larry Neal.

Guest Juliane Morian, Associate Library Director, was in attendance.

- II. Ms Morian demonstrated the new downloadable audio book service that will begin November 2.

Mr. Gibson joined the meeting at 6:12 p.m.

Mr. Lotito joined the meeting at 6:13 p.m.

Mrs. Zielinski joined the meeting at 6:15 p.m.

Ms Morian left the meeting at 6:26 p.m.

- III. **Approval of Minutes** – On a motion from Mrs. Silda and seconded by Mr. Lotito the minutes of the September 16, 2009 regular meeting were approved.

On a motion from Mr. Anderson and seconded by Mrs. Zielinski the minutes from the September 16, 2009 closed session meeting were approved.

- IV. **Treasurer's Report** – Mrs. Brown reviewed a copy of the report with the Board. The report was received and filed.

- V. **Approval of Monthly Bills** – On a motion from Mrs. Brown on behalf of the Finance and Audit Committee the September 2009 expenditures totaling \$183,781.05 in checks and \$512,187.96 in electronic payments were approved.

- VI. **Public Comment** – There were no members of the public present.

- VII. **Communications** – Mr. Neal will send copies of the complete 2009 Community Survey and the article from the *Planning Commissioners Journal* to both township supervisors. Mr. Neal will talk to organizers of the Festival of the Senses about ways to reduce the number of complaints about parking for access to the library during the festival. The communications report was received, reviewed and filed.

VIII. **Director's Report** – On a motion from Mr. Anderson and seconded by Mr. Gibson the Board approved becoming a sponsor of the Michigan Library Association annual conference in the amount of \$750. Mrs. Zielinski was opposed. The director's report was received, reviewed and filed.

IX. **Committee Reports** –

A. *Finance and Audit Committee* – On a motion from Mrs. Zielinski and seconded by Ms Pugh the Board approved the non-budgeted request for two AWE stations for \$8,900.

X. **Other Business**

A. *Election of Nominating Committee* – On a motion from Mr. Ruggirello and seconded by Mrs. Brown the Nominating Committee will include Mr. Anderson (chair), Mr. Gibson and Mrs. Zielinski.

B. *2010 Planning Calendar* – On a motion from Mr. Lotito and seconded by Mrs. Brown the 2010 planning calendar was approved.

C. *Director's Annual Evaluation* – On a motion from Ms Pugh and seconded by Mrs. Zielinski the Board approved a \$5,000 bonus for Mr. Neal in recognition of his job performance over the past year.

D. *South Branch purchase* – On a motion from Mrs. Silda and seconded by Mrs. Zielinski the Board entered into closed session at 8:17 p.m. on a unanimous roll call vote for the purpose of discussing a potential purchase of real estate.

On a motion from Mr. Anderson and seconded by Mrs. Zielinski the Board returned to open session at 8:33 p.m.

XI. **Adjournment** – On a motion from Ms Pugh and seconded by Mr. Anderson the meeting was adjourned at 8:34 p.m.