

Clinton-Macomb Public Library

Board of Trustees Meeting Minutes

February 17, 2010

- I. The regular monthly meeting of the Board of Trustees of the Clinton-Macomb Public Library was called to order at 6:02 p.m., February 17, 2010 in the Board Room at 40900 Romeo Plank Road, Clinton Township, Michigan. The presiding officer was Michael Lotito.

A quorum was present, including the following: Robert Anderson; Barbara Brown; Fred Gibson, Jr.; Michael Lotito; Elizabeth Pugh; Peter Ruggirello; Camille Silda; Sharon Zielinski; and ex-officio member Larry Neal.

There were no guests in attendance.

- II. **Approval of Minutes** – On a motion from Mrs. Silda and seconded by Mrs. Zielinski the minutes of the January 20, 2010 regular meeting were approved.

On a motion from Mr. Ruggirello and seconded by Mrs. Brown the minutes from the January 20, 2010 closed session meeting were approved.

Mr. Gibson joined the meeting at 6:04 p.m.

- III. **Treasurer's Report** – Mrs. Brown reviewed a copy of the report with the Board. The report was received and filed.

- IV. **Approval of Monthly Bills** – On a motion from Mrs. Brown on behalf of the Finance and Audit Committee the January 2010 expenditures totaling \$150,006.22 in checks and \$214,637.97 in electronic payments were approved.

- V. **Public Comment** – There were no members of the public present.

- VI. **Communications** – On a motion from Mrs. Brown and seconded by Mr. Gibson the Board expressed an interest in joining the Friends of Michigan Libraries if a Board membership were made available. Mr. Neal will draft a letter of support for the reappointments of Ms Pugh and Mr. Ruggirello. The communications report was received, reviewed and filed.

- VII. **Director's Report** – The director's report was received, reviewed and filed.

- VIII. **Committee Reports** –

- A. *Finance and Audit Committee* – On a motion from Ms Pugh and seconded by Mrs Silda the Board authorized Mr. Neal to perform all acts and sign all documents necessary to transfer the library's governmental money purchase plan and trust (401)(a) and deferred compensation plan (457) from Nationwide Retirement Solutions to ING using AXA Equitable as the agent.

IX. Other Business

- A. *2010 Board committee assignments* – Mr. Lotito reviewed a copy of the assignments with the Board. The document was received and filed.
- B. *Budget forecast and service review process* – The Board discussed the draft summary reviews of projected revenues and expenses. Mr. Neal will present projected budgets for the next three years at the April meeting.
- C. *North Branch lease and South Branch potential purchase of real estate* – On a motion from Mr. Ruggirello and seconded by Ms Pugh the Board entered into closed session at 7:04 p.m. on a unanimous roll call vote for the purpose of discussing a lease and a potential purchase of real estate.

On a motion from Ms Pugh and seconded by Mrs. Brown the Board returned to open session at 8:03 p.m.

- X. **Adjournment** – On a motion from Mrs. Silda and seconded by Mrs. Zielinski the meeting was adjourned at 8:04 p.m.

Approved: March 17, 2010
Elizabeth Pugh, Secretary