

Clinton-Macomb Public Library

Board of Trustees Meeting Minutes

May 18, 2016

- I. **Call to Order** – The regular meeting of the Board of Trustees of the Clinton-Macomb Public Library was called to order at 6:43 p.m., May 18, 2016 in the Board Room at 40900 Romeo Plank Road, Clinton Township, Michigan. The presiding officer was Peter Ruggirello.

A quorum was present, including the following: Barbara Brown; Michael Deyak; Fred Gibson, Jr.; Elizabeth Pugh; Peter Ruggirello; Camille Silda; Sharon Zielinski; and Ex-officio Larry Neal.

Trustee Michael Lotito was excused.

Guests Diana and Carmen Rosado were in attendance.

- II. **Adoption of the Agenda** – On a motion from Mr. Deyak and seconded by Mr. Gibson the Agenda was adopted.

- III. **Consent Agenda** – On a motion from Mr. Deyak and seconded by Ms Pugh and the Consent Agenda items were approved/received and filed:

- April 20, 2016 board meeting minutes
- April 2016 treasurer's report
- Letter from Senator Tory Rocca regarding TIFA legislation
- Letter to David Figurski regarding donation
- Letter to Donna Wallace regarding donation
- Letter to Mr. and Mrs. Sidney Stutz notifying of titles
- Letter to Ruby Rowdies Red Hats regarding donation
- Letter to Harry Tuckfield notifying of titles
- Letter to Bobby Bendzinski regarding loss of son
- Letter to David Figurski notifying of titles
- Letter to David Figurski regarding second donation and notifying of titles
- Warning to Jerry Hosack regarding conduct
- Banning of minor customer
- Letter to the Honorable Richard Caretti regarding *Washington v Romeo District Library*
- May 2016 Library Matters monthly
- May-August 2016 *Library Matters*
- May 2016 Tips for Top-Notch Teachers
- Customer comment cards
- Press coverage

- IV. **Public Comment** – Mrs. Rosado and her daughter both expressed their tremendous appreciation of the library and its services. Her daughter was attending the meeting as part of a homework assignment for a course at Oakland University.

V. **Presentations** – There were no presentations.

VI. **Reports** –

*Finance and Audit Committee* – On a motion from Mrs. Brown on behalf of the Finance and Audit Committee the April checks totaling \$223,882.63 and electronic payments totaling \$271,635.28 were approved.

*Library Director* – Mr. Neal was encouraged to apply for a grant to cover airfare to the Next Library conference in Denmark and to include the other expenses in the 2016-17 fiscal year budget with the provision that they would be similar to a typical conference in the U.S. The report was received, reviewed and filed.

VII. **Other Business** –

*2016 Committee Assignments* – The roster was received, reviewed, amended and filed.

*Proposed update to MGT-15 Local History Room policy* – On a motion from Mrs. Silda and seconded by Ms Pugh the policy was updated as presented.

*Proposed update to CUS-2 Code of Conduct policy* – On a motion from Mr. Gibson and seconded by Mrs. Zielinski the policy was updated as presented. Mrs. Brown abstained.

On a motion from Mrs. Brown and seconded by Mrs. Silda the Board congratulated Juliane Morian, Associate Director/UX for being elected to the Michigan Library Association Board of Directors.

*Consent agenda / proposed update to GOV-4 Library Board bylaws* – On a motion from Mrs. Zielinski and seconded by Mrs. Brown the bylaws were updated as presented.

VIII. **Adjournment** – On a motion from Mr. Deyak and seconded by Mr. Gibson the meeting was adjourned at 7:35 p.m.