

Clinton-Macomb Public Library

Board of Trustees Meeting Minutes

November 15, 2017

- I. **Call to Order** – The regular meeting of the Board of Trustees of the Clinton-Macomb Public Library was called to order at 5:40 p.m., November 15, 2017 in the Meeting Room at 40900 Romeo Plank Road, Clinton Township, Michigan. The presiding officer was Peter Ruggirello. The Acting Secretary was Camille Silda
- A quorum was present, including the following: Barbara Brown; Cheryl Cannon; Fred Gibson, Jr.; Michael Lotito; Peter Ruggirello; Camille Silda; Amy Wille and Ex-officio Larry Neal.
- Trustee Elizabeth Pugh was excused.
- There were no guests in attendance.
- II. **Adoption of the Agenda** – On a motion from Mrs. Silda and seconded by Mrs. Brown the Agenda was adopted as presented.
- III. **Approval of Consent Agenda Items** – On a motion from Mrs. Brown and seconded by Mrs. Wille the Consent Agenda items were approved/received and filed:
- October 25, 2017 board meeting minutes and resolution exhibits
 - October 2017 treasurer’s report
 - Letter banning minor customer due to conduct
 - November 2017 *Library Matters Monthly*
 - November 2017 *CMPL Digital Download*
 - Customer comment cards
 - Press coverage
- IV. **Approval of Monthly Bills** – On a motion from Mrs. Brown on behalf of the Finance and Audit Committee the October checks totaling \$375,770.41 and electronic payments totaling \$294,999.58 were approved.
- V. **Public Comment** – There were no members of the public present.
- VI. **Presentations** – None.
- VII. **Reports** –
- Finance and Audit Committee* – There was no report.
- Library Director* – The report was received, reviewed and filed.
- VIII. **Other Business** –
- Proposed 2016-17 fiscal year budget amendment* – On a motion from Mrs. Cannon and seconded by Mr. Gibson the revised copy of the 2016-17 fiscal year budget amendment was approved.
- Mr. Lotito joined the meeting at 5:50 p.m.

Draft new North Branch program document – The document was distributed for discussion at the regular December Board meeting.

Memo regarding Main Library update – The memo will be distributed shortly to the Board for discussion at the regular December Board meeting.

Annual appointment of legal counsel – On a motion from Mrs. Brown and seconded by Mrs. Silda the following attorneys will be retained for 2018: Michael Nickerson (general counsel), Anne Seuryneck (library law specialist); Tom Colis (bond/millage counsel), Daniel Bernard (employment) and Peter Peacock (employment).

- IX. **Adjournment** – On a motion from Mr. Lotito and seconded by Mrs. Brown the meeting was adjourned at 6:13 p.m.

Approved: December 20, 2017
Camille Silda, Acting Secretary