

Clinton-Macomb Public Library

Board of Trustees Special Meeting Minutes

February 28, 2018

- I. **Call to Order** – The special meeting of the Board of Trustees of the Clinton-Macomb Public Library was called to order at 5:44 p.m., February 28, 2018 in the Board Room at 40900 Romeo Plank Road, Clinton Township, Michigan. The presiding officer was Michael Lotito.

A quorum was present, including the following: Barbara Brown; Cheryl Cannon; Fred Gibson, Jr.; Michael Lotito; Elizabeth Pugh; Peter Ruggirello; Camille Silda; Amy Wille and Ex-officio Larry Neal.

Guests Bill McCarthy, Aaron Phillips, Tim McCarthy and Chris Young from McCarthy & Smith were in attendance. Guests Will Gordon, Matt Ratzow, Dean Kokkales, Jason Fletcher and Betsy Baird from O’Neal Construction were in attendance.

- II. **Adoption of the Agenda** – On a motion from Mrs. Silda and seconded by Mrs. Wille the Agenda was adopted as presented.

- III. **Presentations regarding proposal for construction management services for the New North Branch Library** –

The representatives from McCarthy & Smith joined the meeting at 5:45 p.m., presented an overview of their firm and answered questions from the Board. The representatives left the meeting at 7:01 p.m.

The representatives from O’Neal Construction joined the meeting at 7:16 p.m., presented an overview of their firm and answered questions from the Board. Mr. Lotito left the meeting at 8:11 p.m. Mrs. Silda became the presiding officer. The representatives left the meeting at 8:59 p.m.

At 9 p.m. a sign noting that the Library Board meeting was continuing after the library closed and with options for joining the meeting was posted on the front entrance door of the library.

- IV. **Public Comment** – There were no members of the public present.

- V. **Other Business** –

Selection of construction management firm – Mr. Neal, in consultation with the architect, will work with both bidders to develop a better comparison of all fees and estimated costs. If possible, another special Board meeting will be scheduled before the next regular meeting so that all members may participate in the final decision.

- VI. **Adjournment** – On a motion from Mrs. Brown and seconded by Ms Pugh the meeting was adjourned at 9:35 p.m.

Approved: March 28, 2018
Elizabeth Pugh, Secretary