

Clinton-Macomb Public Library

Board of Trustees Meeting Minutes

April 18, 2018

- I. **Call to Order** – The regular meeting of the Board of Trustees of the Clinton-Macomb Public Library was called to order at 6:35 p.m., April 18, 2018 in the Board Room at 40900 Romeo Plank Road, Clinton Township, Michigan. The presiding officer was Michael Lotito.

A quorum was present, including the following: Cheryl Cannon; Fred Gibson, Jr.; Michael Lotito; Elizabeth Pugh; Peter Ruggirello; Camille Silda; Amy Wille; Ex-officio Larry Neal; and Accounting Benefits Coordinator Jeannie Lake.

Trustee Barbara Brown was excused.

Guests Roger Hitchcock from Andrews Hooper Pavlik PLC; Chris deBear and Kyle Haning from Library Design Associates; and Anne Seuryneck (via telephone) from Foster Swift were in attendance.

- II. **Adoption of the Agenda** – On a motion from Mr. Gibson and seconded by Mrs. Wille the Agenda was adopted as presented.

- III. **Other Business – Part I** – Mr. Hitchcock presented the 2016-17 fiscal year audit. Mr. Hitchcock and Mrs. Lake left the meeting at 7 p.m.

Mr. deBear and Mr. Haning provided an overview of the services of their firm. Mr. deBear and Mr. Haning left the meeting at 7:43 p.m. Mr. Neal will ask them to develop a proposal for their services for the new North Branch.

- IV. **Approval of Consent Agenda Items** – On a motion from Mrs. Silda and seconded by Mrs. Wille the Consent Agenda items were approved/received and filed:

- March 28, 2018 board meeting minutes
- March 2018 treasurer's report
- Letter from Clinton Township regarding introduction of appointment applicants
- Letter banning Martisha Menefield due to conduct
- Letter to Macomb County regarding Year 7 MBLPH payment
- 2016-17 MLBPH update to Macomb County Commissioners
- 2017 MLBPH survey results
- Letter to Ida Varani regarding MLBPH donation
- Letter to Scott and Mary Jo Allen regarding MLBPH donation
- Letter to Robert and Linda Bowman regarding MLBPH donation
- Letter to Sandra Brabant regarding MLBPH donation
- Letter to Sherry Carpenter regarding MLBPH donation
- Letter to Julie Kersten and Howard Smith regarding MLBPH donation
- Letter to Nancy and Joseph LaFata regarding MLBPH donation

- Letter to Sue Ann Ostrom regarding MLBPH donation
 - Letter to Matthew Steinmetz regarding MLBPH donation
 - Letter to William and Karen Stark regarding MLBPH donation
 - Letter to John and Cheryl Walker regarding MLBPH donation
 - Letter notifying Sonda Pquette of MLBPH donations
 - March 2018 *Library Matters Monthly for Staff*
 - April 2018 *Library Matters Monthly*
 - April 2018 *Digital Download*
 - Customer comment cards
 - Press coverage
- V. **Approval of Monthly Bills** – On a motion from Mrs. Silda and seconded by Ms Pugh the March checks totaling \$190,126.75 and electronic payments totaling \$1,418,401.05 were approved.
- VI. **Public Comment** – There were no members of the public present.
- VII. **Reports** –
Library Director – The report was received, reviewed and filed.
- VIII. **Other Business – Part II**
Ms Seurnyck joined the meeting via telephone at 8:17 p.m.
Letter from the Library of Michigan regarding the district library agreement update – Ms Seurnyck provided an update and her thoughts about the letter received from the State Librarian. Ms Seurnyck will contact the Library of Michigan regarding whether or not the agreement would be approved with the requested change. Mr. Lotito and Mr. Neal will request a meeting with the Clinton Township Supervisor to discuss the letter from the State Librarian.
- IX. **Adjournment** – On a motion from Mrs. Cannon and seconded by Mrs. Wille the meeting was adjourned at 8:56 p.m.

Approved: May 16, 2018
Elizabeth Pugh, Secretary