

Clinton-Macomb Public Library

Board of Trustees Meeting Minutes

October 17, 2018

- I. **Call to Order** – The regular meeting of the Board of Trustees of the Clinton-Macomb Public Library was called to order at 6:35 p.m., October 17, 2018 in the large meeting room, 16800 24 Mile Road, Suite 2, Macomb, Michigan. The presiding officer was Michael Lotito.

A quorum was present, including the following: Barbara Brown; Cheryl Cannon; Fred Gibson, Jr.; Michael Lotito; Elizabeth Pugh; Peter Ruggirello; Camille Silda; Amy Wille; and Ex-officio Larry Neal.

There were no guests in attendance.

- II. **Adoption of the Agenda** – On a motion from Mrs. Brown and seconded by Ms Pugh the agenda was adopted as presented.

- III. **Approval of Consent Agenda Items** – On a motion from Mrs. Brown and seconded by Mrs. Silda the Consent Agenda items were approved/received and filed:

- September 19, 2018 budget hearing minutes
- September 19, 2018 board meeting minutes
- September 2018 treasurer's report
- 2018-19 fiscal year approved budget
- 2019 planning calendar
- Updated director employment agreement
- Updated board roster
- Letter banning unnamed customer
- Letter banning minor customer
- October 2018 *Library Matters Monthly*
- October 2018 *Digital Download*
- Customer comment cards
- Press coverage

- IV. **Approval of Monthly Bills** – On a motion from Mrs. Brown and seconded by Ms Pugh the September checks totaling \$402,654.61 and electronic payments totaling \$517,535.76 were approved.

- V. **Public Comment** – There were no members of the public present.

- VI. **Reports** –

*Director's Evaluation* – Mr. Gibson will be sending the form out electronically for completion in time to be compiled for the director's evaluation on November 28.

*Library Director* – The report was received, reviewed and filed.

**VII. Other Business**

*New North Branch update* – On a motion from Mrs. Brown and seconded by Ms Pugh the Board adopted the following resolution:

“WHEREAS, the Clinton-Macomb Public Library, County of Macomb, State of Michigan (the “Library”) intends to construct a new public library building; and

WHEREAS, the Township of Macomb (“Township”) has proposed terms and conditions under which it would transfer to the Library a parcel of land, being approximately 7.581 acres, adjacent to and across from the existing facilities of the Township at 54100 Broughton Road, Macomb Township, Macomb County, Michigan; and

WHEREAS, the Board of Trustees of the Library (“Board”) has reviewed a form of escrow agreement to be executed in connection with the transfer of the parcel and determined that the terms and conditions of the agreement are satisfactory and acceptable for the Library’s purposes; and

WHEREAS, it is necessary to authorize persons to execute the escrow agreement and all the related agreements as well as other documents, instruments and certificates, in order to complete the transfer of the property;

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Trustees of the Clinton-Macomb Public Library authorizes, directs and empowers its Board President and the Library Director, and their successors in office, to execute and deliver an escrow agreement providing for the acquisition of property adjacent to and across from the facilities of the Township of Macomb to be used as a site for the construction of a new library building, and any related certificates, affidavits, documents, instruments, or agreements which such person may deem necessary or advisable in connection with the consummation of the acquisition of the property, the execution and delivery of any thereof to constitute evidence of such determination by such person, and to take such other actions and do such other things as may be necessary or appropriate to fulfill the purposes of these resolutions.

**VIII. Adjournment** – On a motion from Mrs. Cannon and seconded by Mr. Gibson the meeting was adjourned at 7:43 p.m.