

Clinton-Macomb Public Library

Board of Trustees Meeting Minutes

January 16, 2019

- I. **Call to Order** – The regular meeting of the Board of Trustees of the Clinton-Macomb Public Library was called to order at 6:36 p.m., January 16, 2019 in the Board Room, 40900 Romeo Plank Road, Clinton Township, Michigan. The presiding officer was Michael Lotito.
- A quorum was present, including the following: Barbara Brown; Cheryl Cannon; Fred Gibson, Jr.; Michael Lotito; Elizabeth Pugh; Peter Ruggirello; Camille Silda (via telephone); Amy Wille; and Ex-officio Larry Neal.
- Guests Bobby Bendzinski and Stephen Hayduk from Bendzinski & Co.; and Tom Colis from Miller, Canfield, Paddock and Stone PLC (via telephone) were in attendance.
- II. **Adoption of the Agenda** – On a motion from Mrs. Cannon and seconded by Mrs. Wille the agenda was adopted as presented.
- III. **Bond issue for new North Branch and Main Library enhancements** – The pending issuance of bonds for the projects was discussed. The final amount will be determined after the bids are in hand for the new North Branch with the bond sale expected to occur in April. Currently the bond market is very favorable with the expected rates 150 basis points lower than the projections used for the original budget. The guests left the meeting at 6:55 p.m.
- IV. **Approval of Consent Agenda Items** – On a motion from Mrs. Cannon and seconded by Mr. Ruggirello the Consent Agenda items were approved/received and filed:
- December 19, 2018 board meeting minutes
 - December 2018 treasurer’s report
 - Letter from Quinn Evans to Macomb Township regarding site plan review comments
 - Annual audit letter from Daniel Bernard
 - Letter to Communico regarding designated agent requirement
 - January 2019 *Library Matters Monthly*
 - January 2019 *Library Matters Monthly for Staff*
 - January 2019 *Digital Download*
 - January 2019 *Tips for Top Notch Teachers*
 - Customer comment cards
 - Press coverage
- V. **Approval of Monthly Bills** – On a motion from Mrs. Brown and seconded by Mrs. Silda the December checks totaling \$289,650.19 and electronic payments totaling \$245,846.18 were approved.

VI. **Public Comment** – There were no members of the public present.

VII. **Reports** –

Library Director – On a motion from Mrs. Cannon and seconded by Ms Pugh the 2019 Planning Calendar was amended to add a special meeting on February 27 at 6:30 p.m. at the Main Library for the final bid awards. The report was received, reviewed and filed.

VIII. **Other Business**

MGT-13 Fair Labor Harmony policy – The elimination of the prevailing wage establishment process by the Michigan legislature has rendered the library’s policy obsolete. On a motion from Mrs. Brown and seconded by Ms Pugh the MGT-13 Fair Labor Harmony policy was eliminated.

Permission to serve alcohol at library program – On a motion from Mrs. Brown and seconded by Mr. Ruggirello the Board authorized serving samples of wine and beer at the Comic Con program on March 30 as proposed.

Library Board reappointments – On a motion from Mr. Gibson and seconded by Mrs. Wille the Board directed the Library Director to send letters to the townships on its behalf requesting the reappointments of Mrs. Brown and Mr. Lotito.

Library Board committee appointments – The Board is pleased by the way things are functioning with the “committee of the whole” process therefore there will no longer be annual committee assignments.

IX. **Adjournment** – On a motion from Mrs. Brown and seconded by Ms Pugh the meeting was adjourned at 7:40 p.m.

Approved: February 20, 2019

Elizabeth Pugh, Secretary