

Clinton-Macomb Public Library

Board of Trustees Meeting Minutes

February 20, 2019

- I. **Call to Order** – The regular meeting of the Board of Trustees of the Clinton-Macomb Public Library was called to order at 6:33 p.m., February 20, 2019 in the Board Room, 40900 Romeo Plank Road, Clinton Township, Michigan. The presiding officer was Michael Lotito.

A quorum was present, including the following: Barbara Brown; Cheryl Cannon; Fred Gibson, Jr.; Michael Lotito; Elizabeth Pugh; Camille Silda; Amy Wille; and Ex-officio Larry Neal.

Trustee Peter Ruggirello was excused.

Guest Janet Dunn, Macomb Township Supervisor, was in attendance.

- II. **Adoption of the Agenda** – On a motion from Mrs. Silda and seconded by Mrs. Brown the agenda was adopted as amended to add items “II. A. Discussion of the new North Branch site plan status – Janet Dunn, Macomb Township Supervisor” and “VII. A. Change of special meeting date from February 27 to March 14,” and remove item “VII. A. Letter to Macomb Township regarding site plan approval waiver and right-of-way expenditures.”

- III. **Discussion of the new North Branch site plan status** – Mr. Lotito and Mr. Neal provided an update of the ongoing discussions with Macomb Township and Macomb County about the portions of the project in the right-of-way. Supervisor Dunn indicated that more information was needed regarding the large difference in cost estimates of the work to be done to Broughton Road to accommodate the new library building.

- IV. **Consideration of purchase of real property** – On a motion from Mrs. Wille and seconded by Ms Pugh on a unanimous roll call vote the board entered closed session at 7:17 p.m. for consideration of the purchase of real property.

On a motion from Mrs. Cannon and seconded by Mrs. Brown the board returned to open session at 8:25 p.m.

On a motion from Mrs. Cannon and seconded by Ms Pugh the board tabled the discussion about the consideration of the purchase of real property to a special board meeting to be called March 6 so that additional information could be obtained.

- V. **Approval of Consent Agenda Items** – On a motion from Mrs. Wille and seconded by Ms Pugh the Consent Agenda items were approved/received and filed:

- January 16, 2019 board meeting minutes
- January 2019 treasurer’s report

- Updated board planning calendar
- Updated board member roster
- Updated staff phone directory
- Annual attorney appointment letter to Daniel Bernard
- Annual attorney appointment letter to Thomas Colis
- Annual attorney appointment letter to Michael Nickerson
- Annual attorney appointment letter to Peter Peacock
- Annual attorney appointment letter to Anne Seuryneck
- Attorney letter for audit from Michael Nickerson
- Letter to Randy and Sheila Putnam regarding donation
- Letter from Macomb Township regarding site plan approval
- February 2019 *Library Matters Monthly*
- Customer comment cards
- Press coverage

VI. **Approval of Monthly Bills** – On a motion from Mrs. Brown and seconded by Mrs. Wille the January checks totaling \$206,032.82 and electronic payments totaling \$240,583.18 were approved.

VII. **Public Comment** – Resident Kathy Western was present.

VIII. **Reports** –

*Library Director* – Mr. Neal noted that Congressman Andy Levin would be holding a coffee hour at the Main Library on February 23 at 10 a.m. and that library staff member Sarah von Oeyen would be appearing on the television show *Jeopardy!* on March 28. The report was received, reviewed and filed.

IX. **Other Business**

*Change of special board meeting date to award bids* – On a motion from Mrs. Silda and seconded by Mrs. Wille the special board meeting date to award bids for the new North Branch was changed from February 27 to March 14.

*Adult and English as a second language (ESL) literacy services* – On a motion from Mrs. Cannon and seconded by Mrs. Silda the board authorized Mr. Neal to develop a proposal to provide adult and ESL literacy services due to the dissolution of Macomb Literacy Partners through a potential contractual agreement with Macomb County and others.

X. **Adjournment** – On a motion from Mrs. Brown and seconded by Mr. Gibson the meeting was adjourned at 8:50 p.m.

Approved: March 20, 2019

Elizabeth Pugh, Secretary