

Clinton-Macomb Public Library

Board of Trustees Meeting Minutes

August 21, 2019

- I. **Call to Order** – The regular meeting of the Board of Trustees of the Clinton-Macomb Public Library was called to order at 6:35 p.m., August 21, 2019 in the Board Room, 40900 Romeo Plank Road, Clinton Township, Michigan. The presiding officer was Camille Silda.

A quorum was present, including the following: Barbara Brown; Cheryl Cannon; Fred Gibson, Jr.; Michael Lotito; Elizabeth Pugh; Peter Ruggirello; Camille Silda; Amy Wille; and Ex-officio Larry Neal.

There were no guests in attendance.
- II. **Adoption of the Agenda** – On a motion from Mrs. Wille and seconded by Mrs. Brown the agenda was adopted as amended to add “VII. C. Method of meeting site bond requirement for new North Branch”.

Mr. Neal and Mr. Lotito joined the meeting at 6:40 p.m. Mr. Lotito became the presiding officer.
- III. **Approval of Consent Agenda Items** – On a motion from Mrs. Cannon and seconded by Mrs. Wille the Consent Agenda items were approved/received and filed:
 - June 19, 2019 board meeting minutes
 - June 2019 treasurer’s report
 - July 2019 treasurer’s report
 - Updated board roster
 - Letter banning Deborah Lloyd due to conduct
 - Letter from Clinton Township regarding reappointment of Barbara Brown
 - Letter to residents in Macomb Township tax statement
 - Thank-you notes from Ojibwa day campers
 - Letter from Senator Debbie Stabenow regarding library funding
 - Letter banning minor customer
 - Letter permanently banning customer due to conduct
 - September-December 2019 *Library Matters*
 - June 2019 *Library Matters Monthly*
 - June 2019 *Digital Download*
 - S&P Ratings report
 - Customer comment cards
 - Press coverage
- IV. **Approval of Monthly Bills** – On a motion from Mrs. Brown and seconded by Mrs. Silda the June checks totaling \$238,789.94 and electronic payments totaling \$240,195.80 were approved.

On a motion from Mrs. Brown and seconded by Mrs. Silda the July checks totaling \$282,303.66 and electronic payments totaling \$241,587.27 were approved.

On a motion from Mrs. Brown and seconded by Mrs. Silda the new North Branch bond fund electronic payments totaling \$771,497.50 were approved.

V. **Public Comment** – There were no members of the public present.

VI. **Reports** –

Library Director – On a motion from Mrs. Brown and seconded by Ms Pugh the board delegated the authority to rebid contracts for the new North Branch upon mutual approval of Mr. Lotito and Mr. Neal if time were of the essence to avoid a delay in the project. The report was received, reviewed and filed.

VII. **Other Business** –

Authorization for new North Branch change orders – On a motion from Mr. Ruggirello and seconded by Mrs. Wille the board authorized Mr. Neal to approve change orders up to \$10,000 and upon mutual agreement with Mr. Lotito to approve change orders up to \$25,000 or in any amount if related to earthwork.

Authorization for payments to construction management firm – On a motion from Mrs. Cannon and seconded by Mrs. Silda the board authorized payments to McCarthy & Smith be made upon mutual approval of Mr. Lotito and Mr. Neal.

Method of meeting site bond requirement for new North Branch – On a motion from Mrs. Silda and seconded by Ms Pugh the board requested Mr. Lotito to request Macomb Township to waive the site bond requirement and if that was not approved, authorized Mr. Neal to obtain a bank line of credit to meet the requirement.

Tribute to Friends of CMPL for \$1M – On a motion from Mrs. Wille and seconded by Mrs. Brown the board approved the following resolution in honor of the Friends of the Clinton-Macomb Public Library:

“Whereas, the Friends of the Clinton-Chippewa Valley District Library was established on September 24, 1996 with the purpose of enhancing public library services to the community; and

Whereas, the organization grew along with the library district in 1997 becoming the Friends of the Clinton-Macomb Public Library (CMPL), and

Whereas, the dedicated volunteers of the Friends of CMPL generously give thousands of hours of personal time on an annual basis without compensation; and

Whereas, the Friends of CMPL helped secure dedicated, local funding for the library's operations and facilities in 1998 and 2014; and

Whereas, the Friends of CMPL serve as good-will ambassadors to the community promoting the library's programs and services; and

Whereas, the Friends of CMPL are the ultimate recyclers, providing new homes for tens of thousands of books and other audiovisual items annually through their used book sales, the Used Book Nook, Amazon online store, and branch used book shelves; and

Whereas, the Friends of CMPL have made it possible—through their underwriting of all library programs—for hundreds of thousands of members of the community, regardless of income, to benefit from and enjoy library programs free of charge; and

Whereas, since its inception the Friends of CMPL have provided over \$1 million in funding for library programs, works of public art, equipment, startup funding for innovative new services, new building ground breaking and dedication events, and much, much more; and

Whereas, the Friends of CMPL have accomplished all of this with camaraderie, good cheer, and as an extended part of the library family;

Therefore, be it resolved that the Board of Trustees of the Clinton-Macomb Public Library extends its sincere gratitude and appreciation for the support and service of the Friends of CMPL and their gifts totaling over \$1 million over the past 23 years, and wishes them continued success long into the future.”

VIII. **Adjournment** – On a motion from Mrs. Brown and seconded by Mr. Gibson the meeting was adjourned at 8:03 p.m.

Approved: September 18, 2019
Elizabeth Pugh, Secretary