

Clinton-Macomb Public Library

Board of Trustees Meeting Minutes

December 18, 2019

- I. **Call to Order** – The regular meeting of the Board of Trustees of the Clinton-Macomb Public Library was called to order at 6:35 p.m., December 18, 2019 in the Board Room, 40900 Romeo Plank Road, Clinton Township, Michigan. The presiding officer was Michael Lotito.
- A quorum was present, including the following: Barbara Brown; Cheryl Cannon; Michael Lotito; Elizabeth Pugh; Camille Silda; Amy Wille; and Ex-officio Larry Neal.
- Trustees Fred Gibson, Jr. and Peter Ruggirello were excused.
- There were no guests in attendance.
- II. **Adoption of the Agenda** – On a motion from Mrs. Cannon and seconded by Mrs. Wille the agenda was adopted as presented.
- III. **Approval of Consent Agenda Items** – On a motion from Mrs. Silda and seconded by Mrs. Brown the Consent Agenda items were approved/received and filed:
- November 20, 2019 board meeting minutes
 - November 20, 2019 board meeting closed session minutes
 - November 2019 treasurer’s report
 - 2018-19 fiscal year budget amendment
 - Letter to Anne Seurnyck regarding reappointment as legal counsel
 - Letter to Daniel Bernard regarding reappointment as legal counsel
 - Letter to Michael Nickerson regarding reappointment as legal counsel
 - Letter to Peter Peacock regarding reappointment as legal counsel
 - Letter to Tom Colis regarding reappointment as legal counsel
 - Letter to Amy Moening notifying of numerous donations
 - Letter to Cheryl Bogner regarding memorial donation
 - Letter to James and Marsha Boylan regarding memorial donation
 - Letter to Carl and Bonnie Fischer regarding memorial donation
 - Letter to Paul and Rebecca Miglio regarding memorial donation
 - Letter to Yvette and Donald Musto regarding memorial donation
 - Letter to Robert and Lori Schindler regarding memorial donation
 - Letter to Angell and Paul Wolber regarding memorial donation
 - Letter to Julie, Phyllis and Vicki Wolber regarding memorial donation
 - Letter to Sheila Yale regarding memorial donation
 - Thank you cards from several staff members
 - Response to FOIA request from Daniel VanDeKerkhove
 - November 2019 *Tips for Top Notch Teachers*
 - December 2019 *Library Matters Monthly*
 - Customer comment cards
 - Press coverage

IV. **Approval of Monthly Bills** – On a motion from Mrs. Brown and seconded by Mrs. Silda the November checks totaling \$290,873.08 and electronic payments totaling \$297,954.06 were approved.

On a motion from Mrs. Brown and seconded by Mrs. Wille the November new North Branch bond fund checks totaling \$19,200.90 and electronic payments totaling \$138,244.34 were approved.

V. **Presentation** – Mr. Neal provided a summary of the results of the 2019 community survey. The full report will be included in the January 2020 board packet.

VI. **Public Comment** – There were no members of the public present.

VII. **Reports** –

Library Director – The report was received, reviewed and filed.

VIII. **Other Business** –

Election of 2020 Library Board officers – On a motion from Mrs. Cannon and seconded by Ms Pugh the following officers were elected for 2020:

President..... Camille Silda
Vice-President Amy Wille
Secretary Elizabeth Pugh
Treasurer Barbara Brown

Resolution in support of Michigan Senate Bill 611 – On a motion from Ms Pugh and seconded by Mrs. Wille the board authorized Mr. Neal to send a letter on its behalf in support of Michigan Senate Bill 611. Mr. Neal has been asked by the Michigan Library Association to participate in providing input on the bill.

MGT-3 Financial Guidelines – On a motion from Mrs. Cannon and seconded by Mrs. Wille the board approved the proposed changes to MGT-3 Financial Guidelines as presented.

IX. **Adjournment** – On a motion from Mrs. Silda and seconded by Mrs. Brown the meeting was adjourned at 7:57 p.m.