I. **Call to Order** – The regular meeting of the Board of Trustees of the Clinton-Macomb Public Library was called to order at 6:35 p.m., December 18, 2019 in the Board Room, 40900 Romeo Plank Road, Clinton Township, Michigan. The presiding officer was Michael Lotito.

A quorum was present, including the following: Barbara Brown; Cheryl Cannon; Michael Lotito; Elizabeth Pugh; Camille Silda; Amy Wille; and Ex-officio Larry Neal.

Trustees Fred Gibson, Jr. and Peter Ruggirello were excused.

There were no guests in attendance.

II. **Adoption of the Agenda** – On a motion from Mrs. Cannon and seconded by Mrs. Wille the agenda was adopted as presented.

III. **Approval of Consent Agenda Items** – On a motion from Mrs. Silda and seconded by Mrs. Brown the Consent Agenda items were approved/received and filed:

- November 20, 2019 board meeting minutes
- November 20, 2019 board meeting closed session minutes
- November 2019 treasurer’s report
- 2018-19 fiscal year budget amendment
- Letter to Anne Seurynck regarding reappointment as legal counsel
- Letter to Daniel Bernard regarding reappointment as legal counsel
- Letter to Michael Nickerson regarding reappointment as legal counsel
- Letter to Peter Peacock regarding reappointment as legal counsel
- Letter to Tom Colis regarding reappointment as legal counsel
- Letter to Amy Moening notifying of numerous donations
- Letter to Cheryl Bogner regarding memorial donation
- Letter to James and Marsha Boylan regarding memorial donation
- Letter to Carl and Bonnie Fischer regarding memorial donation
- Letter to Paul and Rebecca Miglio regarding memorial donation
- Letter to Yvette and Donald Musto regarding memorial donation
- Letter to Robert and Lori Schindler regarding memorial donation
- Letter to Angell and Paul Wolber regarding memorial donation
- Letter to Julie, Phyllis and Vicki Wolber regarding memorial donation
- Letter to Sheila Yale regarding memorial donation
- Thank you cards from several staff members
- Response to FOIA request from Daniel VanDeKerkhove
- November 2019 *Tips for Top Notch Teachers*
- December 2019 *Library Matters Monthly*
- Customer comment cards
- Press coverage
IV. Approval of Monthly Bills – On a motion from Mrs. Brown and seconded by Mrs. Silda the November checks totaling $290,873.08 and electronic payments totaling $297,954.06 were approved.

On a motion from Mrs. Brown and seconded by Mrs. Wille the November new North Branch bond fund checks totaling $19,200.90 and electronic payments totaling $138,244.34 were approved.

V. Presentation – Mr. Neal provided a summary of the results of the 2019 community survey. The full report will be included in the January 2020 board packet.

VI. Public Comment – There were no members of the public present.

VII. Reports –

Library Director – The report was received, reviewed and filed.

VIII. Other Business –

Election of 2020 Library Board officers – On a motion from Mrs. Cannon and seconded by Ms Pugh the following officers were elected for 2020:

President.........................Camille Silda
Vice-President ................. Amy Wille
Secretary .................Elizabeth Pugh
Treasurer .................Barbara Brown

Resolution in support of Michigan Senate Bill 611 – On a motion from Ms Pugh and seconded by Mrs. Wille the board authorized Mr. Neal to send a letter on its behalf in support of Michigan Senate Bill 611. Mr. Neal has been asked by the Michigan Library Association to participate in providing input on the bill.

MGT-3 Financial Guidelines – On a motion from Mrs. Cannon and seconded by Mrs. Wille the board approved the proposed changes to MGT-3 Financial Guidelines as presented.

IX. Adjournment – On a motion from Mrs. Silda and seconded by Mrs. Brown the meeting was adjourned at 7:57 p.m.

Approved: January 15, 2020
Elizabeth Pugh, Secretary