

Clinton-Macomb Public Library

Board of Trustees Meeting Minutes

December 16, 2020

- I. **Call to Order** – The regular meeting of the Board of Trustees of the Clinton-Macomb Public Library was called to order at 6:33 p.m., December 16, 2020 virtually via Zoom in compliance with Michigan Public Act 228 of 2020. The presiding officer was Camille Silda.

A quorum was present, including the following: Barbara Brown; Cheryl Cannon; Michael Lotito; Peter Ruggirello; Camille Silda; Amy Wille; and Ex-officio Larry Neal

Trustees Fred Gibson, Jr. and Elizabeth Pugh were excused.

Guest Anne Mandel, MLBPH@CMPL librarian was attendance.

- II. **Adoption of the Agenda** – On a motion from Mrs. Cannon and seconded by Mr. Lotito the agenda was adopted as presented.

- III. **Approval of Consent Agenda Items** – On a motion from Mr. Lotito and seconded by Mrs. Brown the Consent Agenda items were approved/received and filed:

- November 18, 2020 board meeting minutes
- November 2020 treasurer's report
- Updated 2021 planning calendar
- Updated COVID-19 preparedness and response plan
- January-April 2021 *Library Matters*
- December 2020 *Digital Download*
- December 2020 *Library Matters Monthly*
- November 15, 2020 email to customers regarding reverting to "Curbside CMPL" mode of service
- Thank-you letter from Clinton Township Goodfellows
- Letter to Wayne Brown thanking for MLBPH@CMPL donation
- Letter to Gary and Rose Lewis thanking for MLBPH@CMPL donation
- Michigan Cooperative Directors Association of Michigan letter and materials
- December 2020 Library of Michigan *Trustee Times*
- Attorney reappointment letters to Daniel Bernard, Thomas Colis, Michael Nickerson, Peter Peacock and Anne Seuryneck
- Customer comment cards
- Press coverage

- IV. **Approval of Monthly Bills** – On a motion from Mrs. Brown and seconded by Mr. Lotito the November checks totaling \$249,431.61 and electronic payments totaling \$382,511.20 were approved.

On a motion from Mrs. Brown and seconded by Mrs. Wille the November new North Branch bond electronic payments totaling \$11,854.85 and electronic payments totaling \$1,264,737.38 were approved.

Public Comment – There were no members of the public present.

V. **Reports** –

Library Director – Mr. Neal reported that the library has received an undesignated bequest from the estate of Laura Luce in the amount of \$99,823.17. The report was received, reviewed and filed.

VI. **Other Business** –

MLBPH@CMPL renewal – The Library Board thanked Mrs. Mandel for her outstanding service to blind and print disabled customers. On a motion from Mr. Lotito and seconded by Mrs. Brown the Library Board authorized Mr. Neal to initiate negotiations with Macomb County for a 10-year extension of the contract.

Mrs. Mandel left the meeting at 7:22 p.m.

COVID-19 response – On a motion from Mrs. Wille and seconded by Mrs. Brown the Library Board affirmed Mr. Neal’s decision to keep the library closed to in-person service. If the situation improves he may reopen the library, otherwise the decision will be reviewed at the January 20 Library Board meeting.

Extended coronavirus sick leave benefits – On a motion from Mr. Lotito and seconded by Mrs. Wille the library will continue to follow the intent of BENA-2 Coronavirus Paid Leave policy through March 31, 2021 subject to confirmation by the library’s employment attorney and/or any subsequent extensions of or amendments to applicable law.

Sale of current North Branch – Mr. Neal will invite Al Iafrate to the January 20 Library Board meeting to discuss the sale of the current North Branch building with the provision that there will be an exclusion of commission should a purchase agreement be secured with a current tenant.

VII. **Adjournment** – On a motion from Mrs. Brown and seconded by Mrs. Cannon the meeting was adjourned at 7:47 p.m.