Clinton-Macomb Public Library

Board of Trustees Meeting Minutes

January 20, 2021

I. **Call to Order** – The regular meeting of the Board of Trustees of the Clinton-Macomb Public Library was called to order at 6:33 p.m., January 20, 2021 virtually via Zoom in compliance with Michigan Public Act 254 of 2020. The presiding officer was Camille Silda.

A quorum was present, including the following: Barbara Brown; Cheryl Cannon; Fred Gibson, Jr.; Michael Lotito; Elizabeth Pugh; Peter Ruggirello; Camille Silda; Amy Wille; and Ex-officio Larry Neal.

Guest Al Iafrate, Commercial Real Estate Agent, L. Mason Capitani was attendance.

II. **Adoption of the Agenda** – On a motion from Mrs. Brown and seconded by Mr. Lotito the agenda was adopted as amended to add, “Other Business, Item D. Use of bequest from the estate of Laura Luce.”

III. **Presentation by Al Iafrate** – Mr. Iafrate provided an overview of his firm’s services and preliminary thoughts regarding the sale of the current North Branch library building. Mr. Neal will send a list of items for follow-up to Mr. Iafrate for discussion at a subsequent board meeting.

Mr. Iafrate left the meeting at 7:18 p.m.

IV. **Approval of Consent Agenda Items** – On a motion from Mr. Lotito and seconded by Mrs. Wille the Consent Agenda items were approved/received and filed:

- December 16, 2020 board meeting minutes
- December 2020 treasurer’s report
- Email to customers regarding curbside service level extension
- Letter to Cheryl Rohrkemper regarding donation
- Letter to Christine Vujnov notifying of donation
- Letter to thank Congressman Andy Levin for attending virtual tour
- Letter to thank Courtney Laudick for assistance in coordinating virtual tour
- Annual audit letter from Daniel Bernard
- January 2021 Digital Download
- December 2020 Early Lit Tips
- January 2021 Library Matters Monthly
- Winter 2021 MLBPH Reading Is for Everyone
- Customer comment cards
- Press coverage
V. **Approval of Monthly Bills** – On a motion from Mrs. Brown and seconded by Ms Pugh the December checks totaling $149,535.41 and electronic payments totaling $405,521.12 were approved.

On a motion from Mrs. Brown and seconded by Mrs. Wille the December new North Branch bond checks totaling $14,657.80 were approved.

**Public Comment** – There were no members of the public present.

VI. **Reports** –

*Library Director* – The report was received, reviewed and filed.

VII. **Other Business** –

*Election of officers* – On a motion from Mrs. Cannon and seconded by Mr. Lotito the following officers were elected for 2021:

- President ......................... Camille Silda
- Vice-President ................. Amy Wille
- Secretary ..................... Elizabeth Pugh
- Treasurer ...................... Barbara Brown

*COVID-19 response* – On a motion from Mrs. Cannon and seconded by Mrs. Brown the Library Board affirmed Mr. Neal’s decision to resume in-person library services beginning February 1.

*New North Branch budget update* – The report was received, reviewed and filed.

*Use of bequest from the estate of Laura Luce* – Mr. Neal confirmed that he will explore using the funds for a service that will benefit the entire library district such as an outreach/mini-bookmobile and bring a proposal to the board for approval.

VIII. **Adjournment** – On a motion from Mr. Lotito and seconded by Mr. Ruggirello the meeting was adjourned at 8:02 p.m.

Approved: February 17, 2021

Elizabeth Pugh, Secretary