

Clinton-Macomb Public Library

Board of Trustees Meeting Minutes

January 20, 2021

- I. **Call to Order** – The regular meeting of the Board of Trustees of the Clinton-Macomb Public Library was called to order at 6:33 p.m., January 20, 2021 virtually via Zoom in compliance with Michigan Public Act 254 of 2020. The presiding officer was Camille Silda.

A quorum was present, including the following: Barbara Brown; Cheryl Cannon; Fred Gibson, Jr.; Michael Lotito; Elizabeth Pugh; Peter Ruggirello; Camille Silda; Amy Wille; and Ex-officio Larry Neal

Guest Al Iafrate, Commercial Real Estate Agent, L. Mason Capitani was attendance.

- II. **Adoption of the Agenda** – On a motion from Mrs. Brown and seconded by Mr. Lotito the agenda was adopted as amended to add, “Other Business, Item D. Use of bequest from the estate of Laura Luce.”

- III. **Presentation by Al Iafrate** – Mr. Iafrate provided an overview of his firm’s services and preliminary thoughts regarding the sale of the current North Branch library building. Mr. Neal will send a list of items for follow-up to Mr. Iafrate for discussion at a subsequent board meeting.

Mr. Iafrate left the meeting at 7:18 p.m.

- IV. **Approval of Consent Agenda Items** – On a motion from Mr. Lotito and seconded by Mrs. Wille the Consent Agenda items were approved/received and filed:

- December 16, 2020 board meeting minutes
- December 2020 treasurer’s report
- Email to customers regarding curbside service level extension
- Letter to Cheryl Rohrkemper regarding donation
- Letter to Christine Vujnov notifying of donation
- Letter to thank Congressman Andy Levin for attending virtual tour
- Letter to thank Courtney Laudick for assistance in coordinating virtual tour
- Annual audit letter from Daniel Bernard
- January 2021 *Digital Download*
- December 2020 *Early Lit Tips*
- January 2021 *Library Matters Monthly*
- Winter 2021 *MLBPH Reading Is for Everyone*
- Customer comment cards
- Press coverage

- V. **Approval of Monthly Bills** – On a motion from Mrs. Brown and seconded by Ms Pugh the December checks totaling \$149,535.41 and electronic payments totaling \$405,521.12 were approved.

On a motion from Mrs. Brown and seconded by Mrs. Wille the December new North Branch bond checks totaling \$14,657.80 were approved.

Public Comment – There were no members of the public present.

- VI. **Reports** –

Library Director – The report was received, reviewed and filed.

- VII. **Other Business** –

Election of officers – On a motion from Mrs. Cannon and seconded by Mr. Lotito the following officers were elected for 2021:

President..... Camille Silda
Vice-President Amy Wille
Secretary Elizabeth Pugh
Treasurer Barbara Brown

COVID-19 response – On a motion from Mrs. Cannon and seconded by Mrs. Brown the Library Board affirmed Mr. Neal’s decision to resume in-person library services beginning February 1.

New North Branch budget update – The report was received, reviewed and filed.

Use of bequest from the estate of Laura Luce – Mr. Neal confirmed that he will explore using the funds for a service that will benefit the entire library district such as an outreach/mini-bookmobile and bring a proposal to the board for approval.

- VIII. **Adjournment** – On a motion from Mr. Lotito and seconded by Mr. Ruggirello the meeting was adjourned at 8:02 p.m.

Approved: February 17, 2021
Elizabeth Pugh, Secretary