

Clinton-Macomb Public Library

Board of Trustees Meeting Minutes

July 21, 2021

- I. **Call to Order** – The regular meeting of the Board of Trustees of the Clinton-Macomb Public Library was called to order at 6:30 p.m., July 21, 2021 virtually via Zoom in compliance with Michigan Public Act 254 of 2020. The presiding officer was Camille Silda.

A quorum was present, with those attending remotely announcing their physical location as indicated: Barbara Brown (Clinton Township, MI); Cheryl Cannon (Clinton Township, MI); Fred Gibson, Jr. (Clinton Township, MI); Michael Lotito (Macomb, MI); Elizabeth Pugh; Camille Silda (Macomb, MI); Amy Wille (Caseville, MI); and Ex-officio Larry Neal.

There were no guests in attendance.
- II. **Adoption of the Agenda** – On a motion from Mr. Lotito and seconded by Mrs. Cannon the agenda was adopted as amended to move item III.G. Letter from Department of Education resolution agreement from the Consent Agenda to Other Business.
- III. **Approval of Consent Agenda Items** – On a motion from Mrs. Brown and seconded by Mrs. Cannon the Consent Agenda items were approved/received and filed; Mrs. Brown requested that item G be withdrawn for further explanation by Mr. Neal:
 - June 16, 2021 board meeting minutes
 - May 2021 budget-to-actual report
 - June 2021 treasurer’s report
 - Letter from Clinton Township Treasurer regarding CMPL blood drive participation
 - Warning letter to vehicle owner for overnight parking
 - Warning letter to vehicle owner for overnight parking
 - Letter to Boor family regarding donation
 - Letter to Boor family notifying of titles purchased
 - Letter to Audrey Bondar regarding donation
 - Letter to Hillary and Scott Pincus regarding donation
 - Letter to Michael Chirco regarding donation
 - Letter to Patricia Liva regarding donation
 - Letter to Arlene Frontiera regarding donation
 - Email from Peter Ruggirello regarding resignation from Library Board due to relocation
 - Library by mail first year report
 - Michigan Library Association July letter to legislators
 - TALK information flyer
 - July 2021 *Digital Download*
 - July 2021 *Early Lit Tips*

- July 2021 *Library Matters Monthly*
- Customer comment cards
- Press coverage

IV. **Approval of Monthly Bills** – On a motion from Mrs. Brown and seconded by Mrs. Cannon the June checks totaling \$199,203.78 and electronic payments totaling \$278,718.72 were approved.

On a motion from Mrs. Brown and seconded by Mr. Lotito the June new North Branch bond fund checks totaling \$66,230.05 and electronic payments totaling \$676,151.08 were approved.

Public Comment – There were no members of the public present.

V. **Reports** –

Library Director – Mr. Neal will send a thank-you letter to the Macomb Township Board for the reappointments of Mrs. Silda and Mrs. Wille.

On a motion from Mrs. Cannon and seconded by Ms. Pugh the Board authorized Mr. Neal to sign an agreement with McCarthy & Smith for providing construction management services for the repaving of the current North Branch parking lot in an amount not to exceed \$6,000 as an out-of-budget expenditure.

On a motion from Mrs. Cannon and seconded by Mr. Lotito, on a unanimous roll call vote the Board approved the opening of the new North Branch time capsule to occur in the year 2071.

The report was received, reviewed and filed.

VI. **Other Business**

Letter from Department of Education resolution agreement – Mr. Neal provided a brief summary of the anonymous complaint about the accessibility of the library's website and the subsequent resolution.

Request from Clinton Township Goodfellows to use the South Branch lease space – On a motion from Mr. Lotito and seconded by Mrs. Wille the Board authorized the Clinton Township Goodfellows to use the South Branch lease space from September 1 through December 18, 2021 subject to providing the required insurance coverage and upon agreeing to reimburse the library for the cost of any damage done to the space.

New North Branch budget update – On a motion from Mrs. Cannon and seconded by Ms. Pugh the report was received, reviewed and filed.

Resignation of Trustee Peter Ruggirello – The vacancy due to Mr. Ruggirello's resignation was discussed. On a motion from Mrs. Cannon and seconded by Mr. Lotito the following resolution was approved:

“Whereas, Peter M. Ruggirello was appointed to the Board of the Clinton-Macomb Public Library and started service on June 21, 2000, and

Whereas, Pete served as the President of the Library Board for the years 2007–09 and 2016–18, and

Whereas, Pete provided invaluable input, expertise and leadership during the library’ five building projects, two successful millage campaigns and throughout his twenty-one years of service on the Library Board, and

Whereas, Pete generously supported many of the library’s “Taste of the Town” fundraisers,

Therefore, be it resolved that the Board of Trustees of the Clinton-Macomb Public Library extends its sincere gratitude and appreciation for Pete’s service over the past twenty-one years, and wishes him good health and great happiness in the future.”

- VII. **Adjournment** – On a motion from Mrs. Cannon and seconded by Mr. Gibson the meeting was adjourned at 7:31 p.m.

Approved: August 18, 2021
Elizabeth Pugh, Secretary