

Clinton-Macomb Public Library

Board of Trustees Meeting Minutes

August 18, 2021

- I. **Call to Order** – The regular meeting of the Board of Trustees of the Clinton-Macomb Public Library was called to order at 6:42 p.m., August 18 2021 virtually via Zoom in compliance with Michigan Public Act 254 of 2020. The presiding officer was Camille Silda.

A quorum was present, with those attending remotely announcing their physical location as indicated: Barbara Brown (Clinton Township, MI); Cheryl Cannon (Clinton Township, MI); Fred Gibson, Jr. (Clinton Township, MI); Elizabeth Pugh; Camille Silda (Macomb, MI); and Ex-officio Larry Neal.

Trustees Michael Lotito and Amy Wille were excused.

There were no guests in attendance.

- II. **Adoption of the Agenda** – On a motion from Mrs. Cannon and seconded by Ms Pugh the agenda was adopted as presented.
- III. **Approval of Consent Agenda Items** – On a motion from Mrs. Brown and seconded by Mr. Gibson the Consent Agenda items were approved/received and filed:

- July 21, 2021 board meeting minutes
- July 2021 treasurer's report
- Letter to Macomb Township regarding reappointments
- Email thank you received from drawing winner for tour of new North
- Letter thanking Cheryl and Robert Cannon for donation
- Letter thanking Camille and Joseph Silda for donation
- DTE award letter for tree grant for new North Branch
- NLS On the Move regarding MLBPH
- Email to library cardholders residing in Macomb Township regarding current North Branch closure
- August 2021 *Digital Download*
- August 2021 *Early Lit Tips*
- August 2021 *Library Matters Monthly*
- Customer comment cards
- Press coverage

- IV. **Approval of Monthly Bills** – On a motion from Mrs. Brown and seconded by Mrs. Cannon the July checks totaling \$459,670.56 and electronic payments totaling \$410,000.75 were approved.

On a motion from Mrs. Brown and seconded by Ms Pugh the July new North Branch bond fund checks totaling \$19,261.75 and electronic payments totaling \$1,542,961.79 were approved.

Public Comment – There were no members of the public present.

V. **Reports –**

Library Director – A brick paver and gift certificate to Ernie’s will be purchased for former Library Board Trustee Peter Ruggirello in appreciation of his 21 years of service.

Mr. Neal will explore options to move the “former trustee” signs out of the boardroom and into a public space for better visibility in recognition of their service to the community.

Mr. Neal will propose new MGT-13 Purchasing guidelines for recognition of years of service of staff and board members at the September Board meeting.

Board members wishing to have a document included in the new North Branch time capsule should provide a file or item by August 25.

The report was received, reviewed and filed.

VI. **Other Business**

New North Branch budget update – On a motion from Mrs. Cannon and seconded by Mr. Gibson the report was received, reviewed and filed.

Recommendation to fill Library Board vacancy – On a motion from Mrs. Cannon and seconded by Ms Pugh the Board requested Mr. Neal to send a letter to the Clinton Township Board of Trustees recommending that Lynda Locke be appointed to fill the vacant position with a term expiring April 30, 2022.

VII. **Adjournment** – On a motion from Mrs. Brown and seconded by Mrs. Cannon the meeting was adjourned at 7:25 p.m.