

Clinton-Macomb Public Library

Board of Trustees Meeting Minutes

October 20, 2021

- I. **Call to Order** – The regular meeting of the Board of Trustees of the Clinton-Macomb Public Library was called to order at 6:33 p.m., October 20, 2021 in the Board Room, 40900 Romeo Plank Road, Clinton Township, Michigan. The presiding officer was Camille Silda.
- A quorum was present, including the following: Cheryl Cannon; Fred Gibson, Jr.; Lynda Locke; Elizabeth Pugh; Camille Silda; Amy Wille; and Ex-officio Larry Neal.
- Trustees Barbara Brown and Michael Lotito were excused.
- Guest Gail Christofferson of Animal House Glass was in attendance.
- II. **Adoption of the Agenda** – On a motion from Mrs. Wille and seconded by Ms Pugh the agenda was adopted as amended to add Other Business items “*Macomb Daily* Macomb Business Award article,” “Sale of 16800 24 Mile Road,” and “Resignation of Trustee Barbara Brown.”
- III. **Approval of Consent Agenda Items** – On a motion from Mrs. Cannon and seconded by Ms Pugh the Consent Agenda items were approved/received and filed:
- Resolution certifying 2021-22 fiscal year budget and millage rate
 - September 15, 2021 board meeting minutes
 - September 15, 2021 board closed session meeting minutes
 - September 22, 2021 board special meeting minutes
 - September 2021 treasurer’s report
 - 2022 approved planning calendar
 - 2021-22 fiscal year approved budget
 - 2021 updated board roster
 - Special tribute by Senator MacDonald and Representative Yaroch on dedication of new North Branch
 - Letter to future library director in 2021
 - Letter thanking Vicki Bennett for donation
 - Letter thanking Congressman Andy Levin for dedication day participation
 - Letter thanking County Executive Mark Hackel for dedication day participation
 - Letter thanking Father Ron Victor for dedication day participation
 - Letter thanking Kyle Hanning for dedication day flowers
 - Letter thanking McCarthy & Smith for dedication day flowers
 - Letter thanking Mary Russo for dedication day participation
 - Letter thanking Max VanJaarsveld for dedication day participation
 - Letter thanking Representative Jeff Yaroch for dedication day participation

- Letter thanking Senator Mike MacDonald for dedication day participation
- Letter thanking State Librarian Randy Riley for dedication day participation
- Letter thanking Supervisor Frank Viviano for dedication day participation
- Letter thanking Supervisor Robert Cannon for dedication day participation
- Letter thanking Todd Moses and Macombers for dedication day participation
- Letter thanking Gauthier family for dedication day participation
- Letter thanking Candace Miller for wetlands fact review
- Letter thanking Nelson Sawmill
- Renewal agreement between Macomb County and CMPL for the Macomb Library for the Blind and Print Disabled @ CMPL
- October 2021 *Digital Download*
- October 2021 *Early Lit Tips*
- October 2021 *Library Matters Monthly*
- CMPL “We Miss You” email to customers
- Customer comment cards
- Press coverage

IV. **Approval of Monthly Bills** – On a motion from Mrs. Wille and seconded by Mrs. Cannon the September checks totaling \$460,453.53 and electronic payments totaling \$748,231.37 were approved.

On a motion from Mrs. Wille and seconded by Mrs. Locke the September new North Branch bond fund checks totaling \$9,520.75 and electronic payments totaling \$858,209.83 were approved.

V. **Presentation** – Ms Christofferson joined the meeting at 6:45 p.m. and presented an overview of the proposed glass mosaic artwork to be created for the new North Branch as one of the Detroit Institute of Arts’ Partners in Public Art program projects. Ms Christofferson left the meeting at 7:03 p.m.

On a motion from Mrs. Locke and seconded by Ms Pugh the Board approved the concept as presented.

VI. **Public Comment** – There were no members of the public present.

VII. **Reports** –

Library Director – Mrs. Silda and Mrs. Wille will be providing dinner for the November Board meeting at 6 p.m. The report was received, reviewed and filed.

VIII. **Other Business**

Macomb Daily *Macomb Business Award article* – Mrs. Wille and the Board commended Mrs. Silda on her recent “Beacon of Economic

Development” award for her 36 years of service to Macomb County helping to bring in more than \$1 billion in investments in facilities, machinery and equipment as well as over 5,000 new jobs.

Sale of 16800 24 Mile Road – Mrs. Silda provided an update about the potential sale of the building.

Resignation of Trustee Barbara Brown – The Board discussed Mrs. Brown’s email message regarding her need to resign after 23 years of service due to health reasons. On a motion from Mrs. Cannon and seconded by Ms Pugh, Mrs. Brown’s resignation was accepted with much regret.

On a motion from Mrs. Cannon and seconded by Mr. Gibson the Board approved adding Mrs. Wille as a signer on the library’s financial institution accounts as needed.

The Board discussed a recommendation for a potential candidate to fill Mrs. Brown’s term.

Longevity recognition – On a motion from Mrs. Cannon and seconded by Mrs. Wille the Board approved making longevity payments via the standard payroll process to 27 staff members who have worked a total of 5, 10, 15 or 20 years since the 2020 Staff In-Service Day in an amount of \$30 for every 5 years worked.

Director’s annual evaluation – On a motion from Mrs. Wille and seconded by Mr. Gibson on a unanimous roll call vote the Board entered closed session at 7:50 p.m. as requested in writing by Mr. Neal per the standard practice to discuss his annual evaluation.

On a motion from Mrs. Wille and seconded by Mr. Gibson the Board returned to open session at 8:42 p.m.

On a motion from Mr. Gibson and seconded by Mrs. Wille the Board commended Mr. Neal for exceptional performance over the past year successfully opening the new North Branch library while confronting the day-to-day operational challenges of the pandemic and awarded him a \$15,000 bonus. Further, the Board renewed the director’s employment agreement through December 1, 2022.

The Board thanked Mrs. Wille for providing dinner.

IX. **Adjournment** – On a motion from Mrs. Cannon and seconded by Ms Pugh the meeting was adjourned at 8:43 p.m.