

## Clinton-Macomb Public Library

### Board of Trustees Meeting Minutes - Amended

November 17, 2021

- I. **Call to Order** – The regular meeting of the Board of Trustees of the Clinton-Macomb Public Library was called to order at 6:30 p.m., November 17, 2021, in the Board Room at 40900 Romeo Plank Road, Clinton Township, Michigan. The presiding officer was Camille Silda.
- A quorum was present, including the following: Cheryl Cannon; Lynda Locke; Elizabeth Pugh; Camille Silda; Amy Wille; and ex-officio member Larry Neal.
- Trustees Fred Gibson, Jr. and Michael Lotito were excused.
- There were no guests in attendance.
- II. **Adoption of the Agenda** – On a motion from Ms Pugh and seconded by Mrs. Cannon the agenda was adopted as presented.
- III. **Approval of Consent Agenda Items** – On a motion from Mrs. Wille and seconded by Mrs. Locke the Consent Agenda items were approved/received and filed:
- October 6, 2021 special board meeting minutes
  - October 6, 2021 closed session board meeting minutes
  - October 20, 2021 board meeting minutes
  - October 20, 2021 closed session board meeting minutes
  - October 2021 treasurer's report
  - Real estate purchase agreement
  - Updated library board roster
  - Letter thanking Paul Atkins for donation
  - Letter thanking Vickie Schmelzer for donation
  - Letter notifying Chris Shindack of donations
  - Letter thanking Teresa Gilliland for donation
  - Letter notifying Dina Caringi of donation
  - Detroit Institute of Arts' Partners in Public Art Project report
  - November 2021 *Digital Download*
  - November 2021 *Early Lit Tips*
  - November 2021 *Library Matters Monthly*
  - Mount Clemens Rotary October 21, 2021 *Spokesperson*
  - Customer comment cards
  - Press coverage
- IV. **Approval of Monthly Bills** – On a motion from Mrs. Wille and seconded by Mrs. Cannon the October checks totaling \$382,783.84, SLC centralized purchasing account charges totaling \$17,157.03 and electronic payments totaling \$284,440.98 were approved.

On a motion from Mrs. Wille and seconded by Ms Pugh the October new North Branch bond fund checks totaling \$21,091.00 were approved.

V. **Public Comment** – There were no members of the public present.

VI. **Reports** –

*Library Director* – The report was received, reviewed and filed.

VII. **Other Business**

*Resolution on sale of 16800 24 Mile Road* – On a motion from Mrs. Wille and seconded by Mrs. Locke the following resolution was approved as presented:

“WHEREAS, the Clinton-Macomb Public Library (“Library”), a Michigan District Library, intends to sell the building located at 16800 24 Mile Road, Macomb, Michigan, because a new building has been constructed to serve as the North Branch of the Clinton-Macomb Public Library; and

WHEREAS, B&S Properties 1, LLC, (“Purchaser”), a Michigan Limited Liability Company, has offered to purchase the building located at 16800 24 Mile Road; and

WHEREAS, the Library has negotiated the final sale price and the terms of the sale; and

WHEREAS, the President of the Library Board of Trustees has accepted the offer to purchase pursuant to the directions of the Library Board of Trustees; and

WHEREAS, it is necessary to authorize persons to execute any and all sale documents to complete the transfer of the property on behalf of the Library;

NOW, THEREFORE, IT IS RESOLVED THAT the Board of Trustees of the Clinton-Macomb Public Library authorizes and empowers its Board President and the Library Director, and their successors in office, to execute and deliver any and all sale documents to complete the transfer of the property to Purchaser, and any other documents which such person may deem necessary or advisable in connection with the sale of the property, the execution and delivery of any thereof to constitute evidence of such determination by such person, and to take such other actions and do such other things as may be necessary or appropriate to fulfill the purposes of this resolution.”

This resolution was approved with the intent that the Board President and Library Director cannot alter the sale price of the property.

*Proposed amended FY2020-21 budget* – On a motion from Mrs. Cannon and seconded by Ms Pugh the proposed amendment to the fiscal year 2020-21 budget was approved as presented.

*Updated new North Branch budget* – On a motion from Mrs. Wille and seconded by Mrs. Locke the report was received, reviewed and filed.

*Proposed policy updates* – On a motion from Mrs. Wille and seconded by Ms Pugh the proposed policy updates to GOV-1 Library Establishment; GOV-4 Library Board Bylaws; MGT-12 Displays, Petitioning and Distribution of Non-Library Materials; and MGT-13 Purchasing were approved as amended and the compensation in GOV-4 Library Board Bylaws was made retroactive to January 1, 2021.

*Letter regarding Clinton Township appointment vacancy on Library Board* – On a motion from Mrs. Wille and seconded by Ms Pugh the Board requested Mr. Neal to send a letter on its behalf to the Clinton Township Board in support of Lynda Locke’s application to fill the vacant position with a term ending April 30, 2023.

*Resolution on the retirement of Library Board Trustee Barbara S. Brown* – On a motion from Mrs. Cannon and seconded by Ms Pugh the Board approved the following resolution:

“WHEREAS, Barbara S. Brown retired from her position as Trustee of the Clinton-Macomb Public Library Board of Trustees effective October 19, 2021; and

WHEREAS, the Clinton-Macomb Public Library Board appreciates the tireless work of Mrs. Brown to achieve a high-quality public library system for the residents of Clinton and Macomb Townships during her twenty-three-year tenure as Trustee and Treasurer; and

WHEREAS, Mrs. Brown played a critical leadership role for the development of the library from its nascent pre-millage form in 1998 through three successful millage campaigns, five construction projects, considerable growth in collections and staffing, to becoming one of the state’s leading public libraries; and

WHEREAS, Mrs. Brown served with dedication and attention to detail as Treasurer for her entire tenure on the Library Board signing thousands of accounts payable checks and researching the best rates on CDs to yield the maximum amount of interest on the library’s investments; and

WHEREAS, Mrs. Brown served for many years as the library’s representative to the Suburban Library Cooperative Board of Trustees; and

WHEREAS, the Clinton-Macomb Public Library Board of Trustees wishes to provide special recognition for the numerous contributions of Mrs. Brown to the library’s success over the past twenty-three years;

NOW, THEREFORE, BE IT RESOLVED THAT the Clinton-Macomb Public Library Board of Trustees hereby bestows the title of Trustee Emerita on former Library Board Trustee Barbara S. Brown.”

VIII. **Adjournment** – On a motion from Mrs. Cannon and seconded by Mrs. Locke the meeting was adjourned at 7:49 p.m.

Approved: December 15, 2021  
Elizabeth Pugh, Secretary