

Clinton-Macomb Public Library

Board of Trustees Special Meeting Minutes

March 1, 2023

- I. **Call to Order** – The special meeting of the Board of Trustees of the Clinton-Macomb Public Library was called to order at 6:30 p.m., March 1, 2023, in the Main Library Board Room at 40900 Romeo Plank Road, Clinton Township, Michigan. The presiding officer was Amy Wille.

A quorum was present, including the following: Cheryl Cannon; Ruth Cummins; Elizabeth Pugh; Camille Silda; James Veal, Jr.; Amy Wille; and ex-officio, non-voting member Larry Neal.

Trustees Lynda Locke and Lori Scharich were excused.

Guests Phil Giannotta, Facilities Manager; Aaron Phillips from McCarthy & Smith; Benjamin Telian from Quinn Evans Architects; and David Conrad from Peter Basso Associates were in attendance. Mr. Telian attended remotely until 6:57 p.m.

Public guest Adam Wille was in attendance for the first part of the meeting.

- II. **Adoption of the Agenda** – On a motion from Mrs. Silda and seconded by Mrs. Cannon the agenda was adopted as presented.

III. **Presentation**

Mr. Neal and the guests provided updates on progress made on the concept scope and concept budgets for the South Branch expansion and Main Library updates along with several recommendations.

Mr. Giannotta will contact Esko Roofing to find out if an extended warranty is available on the Main Library's roof. Mr. Giannotta will contact two or more terrazzo professionals to explore the issues with cracks in the floor and possible options for repair.

There is a strong interest in the geothermal HVAC option if the difference compared to the cooling tower option is under \$500K and the return on investment is significantly closer if grant funding is obtained. The cost estimates will be revised to reflect the needed parking lot improvements for either option as well as include the cost of screening the cooling tower.

Mr. Conrad will provide an estimate of the potential savings as percentage by converting the lighting systems to LED.

Mr. Telian will review the drive-up window in the concept plan to see if it can be located under the existing canopy.

On a motion from Mrs. Silda and seconded by Mr. Veal the Board put the South Branch expansion on hold due to concerns about being able to

sufficiently fund both projects and the priority of several capital replacement needs at the Main Library.

Messers Conrad, Giannotta, Phillips, and Telian left the meeting at 8:35 p.m.

Mrs. Wille left the meeting at 8:39 p.m. and returned at 8:55 p.m.

At 8:59 p.m. a note was placed on the library's front entrance indicating that the Board meeting was still in progress and open to the public along with directions on how to attend.

Mr. Neal will request the scheduling of the geothermal well testing as soon as possible in addition to completing the research of possible Inflation Reduction Act funding by March 15. Mr. Neal will contact the library's municipal advisor to discuss additional bonding options.

On a motion from Mrs. Silda and seconded by Ms Pugh the Board requested Mr. Neal to develop a final concept budget to be presented on March 15 not to exceed \$14M.

IV. **Public Comment** – There were no members of the public present.

V. **Adjournment** – On a motion from Mrs. Cannon and seconded by Mrs. Cummins the meeting was adjourned at 9:40 p.m.

Approved: March 15, 2023

Elizabeth Pugh, Secretary