

Clinton-Macomb Public Library

Board of Trustees Meeting Minutes

April 19, 2023

- I. **Call to Order** – The regular meeting of the Board of Trustees of the Clinton-Macomb Public Library was called to order at 6:31 p.m., April 19, 2023, in the Main Library Board Room at 40900 Romeo Plank Road, Clinton Township, Michigan. The presiding officer was Amy Wille.
- A quorum was present, including the following: Cheryl Cannon; Ruth Cummins; Lynda Locke; Elizabeth Pugh; Lori Scharich; Camille Silda; James Veal, Jr.; Amy Wille; and ex-officio, non-voting member Larry Neal.
- Guests Kyle Haning from Library Design Associates and Anne Mandel, Librarian from Macomb Library for the Blind and Print Disabled @ CMPL were in attendance.
- II. **Adoption of the Agenda** – On a motion from Mrs. Cannon and seconded by Mrs. Scharich the agenda was adopted as presented.
- III. **Presentation**
- Mr. Haning provided an overview of his firm and services. On a motion from Mrs. Cannon and seconded by Ms Pugh the Library Board authorized the Library Director to sign the contract with Library Design Associates as presented.
- Mr. Haning left the meeting at 7:10 p.m.
- Mrs. Mandel provided an overview of the Macomb Library for the Blind and Print Disabled @ CMPL. The Board thanked her for her outstanding work.
- Mrs. Mandel left the meeting at 7:50 p.m.
- IV. **Approval of Consent Agenda Items** – On a motion from Mrs. Silda and seconded by Mr. Veal the Consent Agenda items were approved/received and filed:
- March 15, 2023 board meeting minutes
 - March 2023 treasurer's report
 - 2021-22 fiscal year audit – representation letter, board report and audited financial statements
 - Updated service policies and guidelines
 - o Table of contents
 - o CIRC-1 Library card policy
 - o CUS-2 Code of conduct policy and guidelines
 - o GSV-1 Performance agreement
 - o MGT-12 Non-library displays, petitioning, and distribution of non-library materials policy and guidelines
 - Approved 2023-27 strategic plan

- Thank you note from James Veal, Jr.
- Thank you note from Lori Scharich
- Warning to customer regarding conduct at library program
- April 2023 *Library Matters Monthly*
- April 2023 *Digital Download*
- April 2023 *Early Lit Tips*
- Customer comment cards
- Press coverage

V. **Approval of Monthly Bills** – On a motion from Mrs. Cannon and seconded by Mrs. Silda the March 2023 checks totaling \$159,029.87 and electronic payments totaling \$1,823,859.26 were approved.

VI. **Public Comment** – There no members of the public present.

VII. **Reports** –

Library Director – Mr. Neal will send letters on behalf of the Library Board thanking the township boards for the reappointments of Mrs. Locke and Mr. Veal. Mr. Neal will provide feedback to the Detroit Institute of Arts regarding the Partners in Public Art project. The report was received, reviewed and filed.

VIII. **Other Business**

Adjusting named rooms – On a motion from Mrs. Locke and seconded by Ms Pugh the Board renamed the Main Library’s John D. Brennan Meeting Room to the Cheryl and Bob Cannon Meeting Room and the Quiet Study Room to the John D. Brennan Meeting Room.

Proposal for architectural and engineering services for Main Library update – On a motion from Mrs. Cummins and seconded by Mr. Veal the proposal was tabled to the May regular Board meeting.

IX. **Adjournment** – On a motion from Mrs. Silda and seconded by Mrs. Cummins the meeting was adjourned at 8:46 p.m.