

Clinton-Macomb Public Library

Board of Trustees Meeting Minutes

August 16, 2023

- I. **Call to Order** – The regular meeting of the Board of Trustees of the Clinton-Macomb Public Library was called to order at 6:30 p.m., August 16, 2023, in the Board Room at 40900 Romeo Plank Road, Clinton Township, Michigan. The presiding officer was Ruth Cummins.

A quorum was present, including the following: Cheryl Cannon; Ruth Cummins; Lynda Locke; Elizabeth Pugh; Camille Silda; James Veal, Jr.; and ex-officio, non-voting member Larry Neal.

President Amy Wille and Trustee Lori Scharich were excused.

There were no guests in attendance.

- II. **Adoption of the Agenda** – On a motion from Mrs. Cannon and seconded by Mr. Veal the agenda was adopted as presented.
- III. **Public Comment** – There were no members of the public present.
- IV. **Presentations** – There were no presentations.
- V. **Approval of Consent Agenda Items** – On a motion from Mrs. Silda and seconded by Mrs. Locke the Consent Agenda items were approved/received and filed:

- July 19, 2023 board meeting minutes
- Updated board roster
- July 2023 treasurer's report
- Updated GOV-3 Hours of Service policy
- Updated GOV-4 Library Board bylaws
- New GOV-4 Public Participation Request form
- New GOV-4 Tips for Maintaining a Safe, Welcoming and Orderly Public Meeting
- August 2023 *Library Matters Monthly*
- August 2023 *Digital Download*
- August 2023 *Early Lit Tips*
- Customer comment cards
- Press coverage

- VI. **Approval of Monthly Bills** – On a motion from Mrs. Cannon and seconded by Ms Pugh the July 2023 checks totaling \$207,181.72 and electronic payments totaling \$340,271.30 were approved.

- VII. **Reports** –

Library Director – The report was received and filed.

VIII. Other Business –

On a motion from Mrs. Silda and seconded by Ms Pugh the Board approved the Clinton Township Goodfellows' request to use the South Branch lease space from October 1 through December 18, 2023 subject to providing the required insurance coverage and upon agreeing to reimburse the library for the cost of any damage done to the space.

On a motion from Mrs. Silda and seconded by Mrs. Locke the Board approved the following resolution in honor of Janet Dunn:

“Whereas, on November 11, 2003, Janet Dunn was elected as Secretary of the Friends of the Library Clinton-Macomb Public Library; and

Whereas, Janet has generously donated her time serving in this role year without compensation for nearly 20 years; and

Whereas, Janet has diligently taken the minutes for nearly 200 Friends' Board meetings, which at times required summarizing lively discussions, and

Whereas, during her tenure in serving in a leadership role as a Friends Board officer, the organization has accepted, sorted, stored, merchandised and sold hundreds of thousands of used books and other items raising over \$1 million for the library to enrich the lives of readers of all ages;

Therefore, be it resolved that the Library Board extends its sincere gratitude to Janet for her 20 years of service to the library and the community and wishes her all the best in the future.”

IX. Adjournment – On a motion from Mrs. Cannon and seconded by Ms Pugh the meeting was adjourned at 7:10 p.m.