

Clinton-Macomb Public Library

Board of Trustees Meeting Minutes

January 20, 2016

- I. **Call to Order** – The regular meeting of the Board of Trustees of the Clinton-Macomb Public Library was called to order at 6:30 p.m., January 20, 2016 in the Board Room at 40900 Romeo Plank Road, Clinton Township, Michigan. The presiding officer was Peter Ruggirello.

A quorum was present, including the following: Barbara Brown; Michael Deyak; Elizabeth Pugh; Peter Ruggirello; Camille Silda; Sharon Zielinski; ex-officio member Larry Neal and Head of Adult Non-Fiction Kathy Champieux.

Trustees Fred Gibson, Jr. and Michael Lotito were excused.

There were no guests in attendance.

- II. **Adoption of the Agenda** – On a motion from Mrs. Silda and seconded by Mr. Deyak the agenda was adopted as presented.

- III. **Consent Agenda** – On a motion from Mrs. Silda and seconded by Mr. Deyak the Consent Agenda items were approved/received and filed:

- December 16, 2015 board meeting minutes and refunding bond resolution
- December 2015 treasurer's report
- Letter to Kathy Laing regarding donation
- Letter to Eldon Wyly regarding donation
- Letter to Wei-Whei Chang regarding MLBPH donation
- Letter to Keffer and Lewis families regarding donation
- Letter to Cheryl and Kayda Focht notifying of donation
- Letter to Suzy Boscaglia notifying of titles purchased
- Letter to Vicki Fraternali regarding donation
- Letter to anonymous customer regarding donation
- 2016 Board Roster
- January 2016 *Library Matters Monthly*
- Customer comment cards
- Press coverage

Mrs. Zielinski joined the meeting at 6:34 p.m.

- IV. **Presentations** – Mrs. Champieux presented an overview of the Donald W. Green Local History Room. Mr. Neal and Mrs. Champieux will work with Donald W. Green on proposed policy changes to allow some local history materials to be checked out.

Mrs. Champieux left the meeting at 6:54 p.m.

- V. **Public Comment** – There were no members of the public present.

VI. Reports –

Finance and Audit Committee – On a motion from Mrs. Brown on behalf of the Finance and Audit Committee the December checks totaling \$252,967.05 and electronic payments totaling \$211,520.74 were approved.

Library Director – The report was received, reviewed and filed.

VII. Other Business –

Proposed revisions to CUS-2 Code of Conduct policy – On a motion from Mrs. Brown and seconded by Ms Pugh the policy was approved as amended to include a definition of the term “premises.” Mr. Neal indicated that the smoke-free campus provision would be implemented by late spring since new signage and publicity will be necessary.

Request for reconsideration of 50 Shades of Grey DVD – Mr. Ruggirello was selected to make a recommendation with Mr. Neal at a future Board meeting regarding the request. Mr. Neal will review policies from other similar libraries to see if the process used for such requests is similar to CMPL’s current policy.

Permission to serve alcohol at April 22, 2016 library fundraiser – On a motion from Mr. Deyak and seconded by Mrs. Silda the Board authorized the serving of alcohol as permitted by state law at the annual fundraiser.

VIII. Adjournment – On a motion from Mrs. Silda and seconded by Ms Pugh the meeting was adjourned at 7:46 p.m.

Approved: January 20, 2016
Elizabeth Pugh, Secretary