

Clinton-Macomb Public Library

Board of Trustees Meeting Minutes

April 20, 2016

- I. **Call to Order** – The regular meeting of the Board of Trustees of the Clinton-Macomb Public Library was called to order at 6:30 p.m., April 20, 2016 in the Board Room at 40900 Romeo Plank Road, Clinton Township, Michigan. The presiding officer was Peter Ruggirello.

A quorum was present, including the following: Barbara Brown; Michael Deyak; Fred Gibson, Jr.; Elizabeth Pugh; Peter Ruggirello; Sharon Zielinski (via telephone); and Ex-officio Larry Neal.

Trustees Michael Lotito and Camille Silda were excused.

Guest Lisa Mulvenna, Head of Youth and YA Services, was in attendance.

- II. **Adoption of the Agenda and Consent Agenda** – On a motion from Ms Pugh and seconded by Mr. Deyak the Agenda was adopted and the Consent Agenda items were approved/received and filed:

- March 16, 2016 board meeting minutes
- March 2016 treasurer's report
- Letter from Chippewa Valley Schools regarding accreditation review
- Letter to Tom Vitale regarding reconsideration of DVD
- Letter to Friends of CMPL thanking for Keurig for Board Room
- Warning to Michael Bilek regarding conduct
- Ban of Kayuan Cooper due to conduct
- Ban of Keywan Scott due to conduct
- Letter to Laura and Rick Slowiczek regarding donation
- Letter to Sophia Lange regarding comment card
- Warning to David Schoenherr regarding conduct
- Letter to Macomb County Economic Development Department regarding MLBPH payment
- Representation letter for 2014-15 fiscal year audit
- Letter from Clinton Township regarding library participation on Wall that Heals and Blood Drive Committees
- Approved Tax Collection Agreement with Clinton Township
- Approved updated CUS-2 Code of Conduct policy
- Approved updated PAY-3 Compensatory Time and Overtime policy
- Approved WORK-10 Children in the Workplace policy
- Updated Board Roster
- April 2016 *Library Matters Monthly*
- Spring 2016 Friends of CMPL *Bookbinder*
- Customer comment cards
- Press coverage

- III. **Public Comment** – There were no members of the public present.

- IV. **Presentations** – Mrs. Mulvenna provided an overview of the great success of the pilot project of switching the nonfiction collection in the Youth Department at the Main Library from Dewey to BISAC/Dewey.

Mrs. Zielinski left the meeting at 6:40 p.m.

Mrs. Mulvenna left the meeting at 6:50 p.m.

- V. **Reports** –

Finance and Audit Committee – On a motion from Mrs. Brown and seconded by Ms Pugh the March checks totaling \$242,296.82 and electronic payments totaling \$1,378,546.50 were approved.

On a motion from Mr. Deyak and seconded by Mrs. Brown the request to purchase a bill change machine for the South Branch in the amount of \$7,067.00 was approved.

Library Director – Mr. Neal will send a letter of condolence to Bobby Bendzinski regarding the loss of his son. Mr. Neal will send a thank you letter to Clinton Township on behalf of the Board for the reappointments of Mr. Deyak and Mr. Gibson. Mr. Neal will send a letter to Judge Richard Caretti thanking him for the ruling in favor of the Romeo District Library. The report was received, reviewed and filed.

- VI. **Other Business** – There was no other business.

- VII. **Adjournment** – On a motion from Mr. Deyak and seconded by Ms Pugh the meeting was adjourned at 7:36 p.m.

Approved: May 18, 2016
Elizabeth Pugh, Secretary