

Clinton-Macomb Public Library

Board of Trustees Meeting Minutes

December 21, 2016

- I. **Call to Order** – The regular meeting of the Board of Trustees of the Clinton-Macomb Public Library was called to order at 6:34 p.m., December 21, 2016 in the Meeting Room at 16800 24 Mile Road, Suite 2, Macomb, Michigan. The presiding officer was Peter Ruggirello.

A quorum was present, including the following: Fred Gibson, Jr.; Michael Lotito (via telephone); Elizabeth Pugh; Peter Ruggirello; Camille Silda; and Sharon Zielinski; and Ex-officio Larry Neal.

Trustees Barbara Brown and Michael Deyak were excused.

Guest Gretchen Krug, North Branch Manager, was in attendance.
- II. **Adoption of the Agenda** – On a motion from Mrs. Silda and seconded by Ms Pugh the Agenda was adopted as presented.
- III. **Approval of Consent Agenda Items** – On a motion from Mrs. Silda and seconded by Mrs. Zielinski the Consent Agenda items were approved/received and filed:
 - November 16, 2016 board meeting minutes
 - November 2016 treasurer's report
 - Letter banning Obby Morris, Jr.
 - Letter banning customer (possible minor)
 - Letter banning customer (possible minor)
 - Request from Monroe County Library regarding ConnectED program
 - Letter banning Heidi Christopher due to conduct
 - Sample email to State House legislators regarding proposed TIFA reform legislation bills
 - Letter banning Treyon McGuire due to conduct
 - November 2016 Library Matters Monthly
 - Approved 2015-16 fiscal year budget amendment
 - Updated 2017 Planning Calendar
 - Updated BENR-10 Life Insurance policy
 - Suburban Library Cooperative 2015-16 Annual Report
 - Customer comment cards
 - Press coverage
- IV. **Approval of Monthly Bills** – On a motion from Mrs. Silda and seconded by Ms Pugh the November checks totaling \$294,423.70 and electronic payments totaling \$245,960.72 were approved.
- V. **Presentations** – Ms Krug provided the Board with an overview of current activities and a tour of the North Branch. Ms Krug left the meeting at 7:20 p.m.
- VI. **Public Comment** – There were no members of the public present.

VII. Reports –

Library Director –The report was received, reviewed and filed.

VIII. Other Business –

Nominating Committee – Election of officers – On a motion from Mr. Gibson and seconded by Mrs. Silda the following officers were elected for the 2017 calendar year:

President Peter Ruggirello
Vice-President Michael Deyak
Secretary Elizabeth Pugh
Treasurer Barbara Brown

Annual review of legal counsel – On a motion from Ms Pugh and seconded by Mr. Lotito the Board approved retaining Michael Nickerson, Daniel Bernard and Peter Peacock as the library’s legal counsel.

Proposed revision of CIRC-2 Checkout policy – On a motion from Mr. Gibson and seconded by Mrs. Silda the proposed revision was approved.

Proposed revision of CUS-2 Code of Conduct policy – On a motion from Mr. Lotito and seconded by Mrs. Silda the proposed revision was approved.

On a motion from Ms Pugh and seconded by Mr. Gibson the 2017 Planning Calendar was amended to change the December meeting location from the North Branch to the Main Library.

IX. Adjournment – On a motion from Mr. Lotito and seconded by Ms Pugh the meeting was adjourned at 7:54 p.m.

Approved: January 18, 2017

Elizabeth Pugh, Secretary