

Clinton-Macomb Public Library

Board of Trustees Meeting Minutes

April 19, 2017

- I. **Call to Order** – The regular meeting of the Board of Trustees of the Clinton-Macomb Public Library was called to order at 6:33 p.m., April 19, 2017 in the Board Room at 40900 Romeo Plank Road, Clinton Township, Michigan. The presiding officer was Peter Ruggirello.
- A quorum was present, including the following: Barbara Brown; Michael Deyak; Fred Gibson, Jr.; Michael Lotito; Elizabeth Pugh; Peter Ruggirello; Camille Silda; and Sharon Zielinski; and Ex-officio Larry Neal.
- Guests Roger Hitchcock and Greg Soule from Andrews Hooper & Pavlik P.L.C. were in attendance.
- II. **Adoption of the Agenda** – On a motion from Mr. Lotito and seconded by Mrs. Zielinski the Agenda was adopted as presented.
- III. **Approval of Consent Agenda Items** – On a motion from Mrs. Silda and seconded by Mrs. Brown the Consent Agenda items were approved/received and filed:
- March 15, 2017 board meeting minutes
 - March 2017 treasurer’s report
 - March 13, 2017 technology committee notes
 - Letter banning minor due to use of profanity
 - Email from Bob Cannon regarding mention in library newsletter
 - Letter to Michael Nickerson regarding loss of mother
 - Letter to Macomb Township requesting reappointment of Camille Silda and appointment of Amy Wille to Library Board
 - Letter banning of unnamed customer due to behavior
 - Letter banning Todd Hill due to behavior
 - Letter to Amber Lindsay regarding unattended children
 - Letter to Macomb County reminding of MLBPH payment
 - April 2017 *Library Matters Monthly for Staff*
 - April 2017 *Library Matters Monthly*
 - Customer comment cards
 - Press coverage
- IV. **Approval of Monthly Bills** – On a motion from Mrs. Brown and seconded by Mr. Lotito the March checks totaling \$170,260.27 and electronic payments totaling \$1,427,869.79 were approved.
- V. **Public Comment** – There were no members of the public present.
- VI. **Presentations** – Mr. Hitchcock and Mr. Soule presented an overview of the 2015-16 fiscal year audit. The audit was received, reviewed and filed.
- Mr. Hitchcock and Mr. Soule left the meeting at 6:41 p.m.

VII. Reports –

Library Director – The report was received, reviewed and filed.

VIII. Other Business –

Library Services and Technology Act (LSTA) funding – Mr. Neal will work to coordinate with other libraries in Representative Paul Mitchell's district to convey the importance of securing LSTA funding for the future.

Proposed update to Pay-2 Schedules policy – On a motion from Mr. Lotito and seconded by Ms Pugh the update was approved as presented.

Proposed update to MGT-12 Display of Non-Library Materials policy – On a motion from Mrs. Silda and seconded by Mr. Lotito the update was approved as presented.

Mrs. Zielinski was recognized and thanked for her dedication and service over the past nine years on the Library Board.

IX. Adjournment – On a motion from Ms Pugh and seconded by Mr. Gibson the meeting was adjourned at 7:15 p.m.

Approved: May 17, 2017
Elizabeth Pugh, Secretary