

Clinton-Macomb Public Library

Board of Trustees Meeting Minutes

March 28, 2018

- I. **Call to Order** – The regular meeting of the Board of Trustees of the Clinton-Macomb Public Library was called to order at 6:30 p.m., March 28, 2018 in the Board Room at 40900 Romeo Plank Road, Clinton Township, Michigan. The presiding officer was Michael Lotito.

A quorum was present, including the following: Barbara Brown; Fred Gibson, Jr.; Michael Lotito; Elizabeth Pugh; Camille Silda; Amy Wille and Ex-officio Larry Neal.

Trustees Cheryl Cannon and Peter Ruggirello were excused.

There were no guests in attendance.
- II. **Adoption of the Agenda** – On a motion from Mrs. Silda and seconded by Mrs. Wille the Agenda was adopted as amended to include adding item “VII. D. Request to proceed with soil borings on proposed new North Branch site.”
- III. **Approval of Consent Agenda Items** – On a motion from Mr. Gibson and seconded by Mrs. Wille the Consent Agenda items were approved/received and filed:
 - February 21, 2018 board meeting minutes
 - February 28, 2018 board special meeting minutes
 - March 12, 2018 board special meeting minutes
 - February 2018 treasurer’s report
 - Letter from Clinton Township regarding Blood Drive
 - Letter banning unnamed customer due to conduct
 - Letter to Susan Bowlin regarding request for reconsideration
 - Letter to Stacy Lutz regarding memorial donation to MLBPH
 - Letter to Mark Paquette notifying of MLPBH memorial donation
 - Letter to Stuart and Staci Remley regarding MLBPH memorial donation
 - Letter to Sondra Paquette notifying of MLBPH memorial donation
 - FOIA request from American Transparency
 - March 2018 *Library Matters Monthly*
 - March 2018 *Digital Download*
 - Customer comment cards
 - Press coverage
- IV. **Approval of Monthly Bills** – On a motion from Mrs. Brown and seconded by Ms Pugh the February checks totaling \$243,342.32 and electronic payments totaling \$241,364.91 were approved.
- V. **Public Comment** – There were no members of the public present.
- VI. **Presentations** – None.

VII. Reports –

Library Director – Mr. Neal and the Board members who attended the Public Library Association Conference shared their thoughts and ideas from attending the event. The report was received, reviewed and filed.

VIII. Other Business

Macomb Township intent to transfer property agreement – On a motion from Mrs. Wille and seconded by Ms Pugh the Board authorized Mr. Lotito to sign the letter agreement regarding development of property proposed by Macomb Township upon final review by the library's attorney and correction of clerical errors.

Update to the district library agreement – Mr. Neal indicated that the Library of Michigan will be sending a letter regarding the request by the townships to remove the proposed provision of having the library as a third party to approve future amendments to the agreement.

Request to proceed with schematic design work with Quinn Evans Architecture – On a motion from Mrs. Silda and seconded by Mrs. Brown the Board authorized Mr. Neal to authorize Quinn Evans Architecture to commence and complete the schematic design phase of the contract.

Request to proceed with soil borings on new North Branch site – On a motion from Mrs. Brown and seconded by Ms Pugh the Board authorized Mr. Neal to hire a firm to conduct soil borings on the forthcoming North Branch site in an amount not to exceed \$15,000 subsequent to signing the letter agreement regarding development of property and receiving written permission from Macomb Township to have the borings taken.

IX. Adjournment – On a motion from Mrs. Brown and seconded by Ms Pugh the meeting was adjourned at 7:35 p.m.

Approved: April 18, 2018
Elizabeth Pugh, Secretary