

Clinton-Macomb Public Library

Board of Trustees Meeting Minutes

March 20, 2019

- I. **Call to Order** – The regular meeting of the Board of Trustees of the Clinton-Macomb Public Library was called to order at 6:31 p.m., March 20, 2019 in the Board Room, 40900 Romeo Plank Road, Clinton Township, Michigan. The presiding officer was Michael Lotito.
A quorum was present, including the following: Barbara Brown; Cheryl Cannon; Michael Lotito; Elizabeth Pugh; Peter Ruggirello (via telephone); Camille Silda; Amy Wille; and Ex-officio Larry Neal.
Trustee Fred Gibson, Jr., was excused.
Guests Bill McCarthy, Bill Butka, Aaron Phillips and Ashley Roberts from McCarthy & Smith; Tom Colis from Miller Canfield; and Phil Giannotta, Facilities Manager, were in attendance.
- II. **Adoption of the Agenda** – On a motion from Mrs. Silda and seconded by Mrs. Brown the agenda was adopted as presented.
- III. **Other Business – New North Branch library**
Mr. Neal provided an overview of the proposed project budget.
Mr. Butka, field superintendent for the project, was introduced to the board.
Mr. McCarthy reviewed the recommended firms for bid awards.
Mr. Colis reviewed the proposed bond authorizing resolution.
On a motion from Ms Pugh and seconded by Mrs. Brown the proposed project budget (revision 1) in the amount of \$18.5M was approved as presented.
On a motion from Mrs. Silda and seconded by Ms Pugh the bond authorizing resolution was approved as amended.
On a motion from Ms Pugh and seconded by Mrs. Brown the board authorized the award of the contracts under the purview of McCarthy & Smith as proposed on the Project Cost Summary / Proposed Bid Award list with a GMP totaling \$14,952,754.
On a motion from Mrs. Cannon and seconded by Mrs. Wille the board approved Amendment 1 reducing the GMP by \$396,000.
On a motion from Mrs. Silda and seconded by Ms Pugh the board set May 4, 2019, at 11 a.m. for the official ground breaking event.
On a motion from Mrs. Cannon and seconded by Ms Pugh the board authorized Mr. Neal to hire Innovative Environments for consulting

services for the audiovisual and card access systems for the new North Branch Library in an amount not to exceed \$6,400.

All guests left the meeting at 7:54 p.m.

Ms Pugh left the meeting at 7:55 p.m.

IV. **Approval of Consent Agenda Items** – On a motion from Mrs. Brown and seconded by Mrs. Silda the Consent Agenda items were approved/received and filed:

- February 20, 2019 board meeting minutes
- February 20, 2019 board meeting closed session minutes
- March 6, 2019 board special meeting minutes
- March 6, 2019 board special meeting closed session minutes
- February 2019 treasurer's report
- Updated board member roster
- Updated board planning calendar
- March 2019 *Library Matters Monthly*
- Registered deed to 54100 Broughton Road
- Letter to Pat Tobianski, Gail Reader and Sue Durbin regarding donation
- Letter to Marshall family notifying of donation
- Letter banning customer named Clark due to conduct
- Letter banning customer named Shane due to conduct
- Letter to Leona Dunningham regarding donation
- Letter to Filipeck, Hinz, Trudeau and Turrell families regarding donation
- Letter to Ken and Nancy Green notifying of donation
- Letter to Clinton Township regarding library board appointment
- Letter to Macomb Township regarding library board appointment
- Letter banning customer due to bed bug problem
- Email to Senator Wojno regarding meeting
- Email to customer regarding appointments and funding
- Customer comment cards
- Press coverage

V. **Approval of Monthly Bills** – On a motion from Mrs. Brown and seconded by Mrs. Wille the February checks totaling \$511,673.32 and electronic payments totaling \$243,922.22 were approved.

Ms Pugh rejoined the meeting at 8:05 p.m.

VI. **Public Comment** – Resident Kathy Western made remarks regarding the new North Branch library project and division of library board appointments between the townships.

VII. **Reports** –

Library Director – The report was received, reviewed and filed.

VIII. **Adjournment** – On a motion from Mrs. Brown and seconded by Ms Pugh the meeting was adjourned at 8:22 p.m.

Approved: April 17, 2019
Elizabeth Pugh, Secretary