

Clinton-Macomb Public Library

Board of Trustees Meeting Minutes

September 18, 2019

- I. **Call to Order of the Public Hearing** – The public hearing of the Board of Trustees of the Clinton-Macomb Public Library on the 2019-20 budget was called to order at 6:35 p.m., September 18, 2019 in the Board Room at 40900 Romeo Plank Road, Clinton Township, Michigan. The presiding officer was Camille Silda.

A quorum was present, including the following: Barbara Brown; Fred Gibson, Jr.; Elizabeth Pugh; Peter Ruggirello; Camille Silda; Amy Wille; and ex-officio member Larry Neal.

Trustees Cheryl Cannon and Michael Lotito were excused.

There were no guests in attendance.

On a motion from Mrs. Wille and seconded by Ms Pugh the proposed preamble and resolution for the proposed budget for fiscal year 2019-20 were approved on a unanimous roll call vote.

- II. **Adjournment** – On a motion from Ms Pugh and seconded by Mrs. Brown the public hearing was adjourned at 6:45 p.m.

- III. **Call to Order** – The regular meeting of the Board of Trustees of the Clinton-Macomb Public Library was called to order at 6:46 p.m., September 18, 2019 in the Main Library Board Room, 40900 Romeo Plank Road, Clinton Township, Michigan. The presiding officer was Camille Silda.

A quorum was present, including the following: Barbara Brown; Fred Gibson, Jr., Elizabeth Pugh; Peter Ruggirello; Amy Wille; and Ex-officio Larry Neal.

Trustees Cheryl Cannon and Michael Lotito were excused.

There were no guests in attendance.

- IV. **Adoption of the Agenda** – On a motion from Ms Pugh and seconded by Brown the agenda was adopted as presented.

- V. **Approval of Consent Agenda Items** – On a motion from Mr. Gibson and seconded by Mr. Ruggirello the Consent Agenda items were approved/received and filed:

- August 21, 2019 board meeting minutes
- August 19, 2019 finance and audit committee minutes
- August 2019 treasurer's report
- 2019 summer reading program report
- Updated board roster
- Fall 2019 *MLBPH@CMPL: Reading Is for Everyone*

- September 2019 *Library Matters Monthly*
- September 2019 *Digital Download*
- Letter to Senator Paul Wojno thanking for SB 200
- Letter to Governor Gretchen Whitmer thanking for SB 200
- Letter banning minor customer due to conduct
- Letter banning unnamed customer due to conduct
- Letter to Deborah Remer regarding donation
- Letter notifying Ken and Nancy Green of donation
- Letter banning customer due to conduct
- Letter thanking Clinton Township Board for reappointment
- Letter to Detroit Society of Women Painters and Sculptors regarding donation
- Letter to Sandy Sheffield notifying of donation
- Customer comment cards
- Press coverage

VI. **Approval of Monthly Bills** – On a motion from Mrs. Brown and seconded by Mr. Ruggirello the August checks totaling \$465,872.50 and electronic payments totaling \$363,606.84 were approved.

On a motion from Mrs. Brown and seconded by Mrs. Wille the August new North Branch bond fund checks totaling \$109,465.00 and electronic payments totaling \$68,080.00 were approved.

VII. **Public Comment** – There were no members of the public present.

VIII. **Reports** –

Library Director – Although the library is already requiring a performance bond for the entire new North Branch project from its construction management firm, the library will also pay for an irrevocable letter of credit to fulfill Macomb Township’s ordinance ‘guarantee of completion’ requirement and withdraw the request for a waiver. The report was received, reviewed and filed.

IX. **Other Business**

Election of Nominating Committee – On a motion from Ms Pugh and seconded by Mrs. Brown the Board elected the following members to serve on the Nominating Committee to propose a slate of 2020 officers: Peter Ruggirello, Chair; Fred Gibson, Jr.; and Amy Wille.

Director’s employment agreement renewal – Per the standard process and in compliance with Michigan’s Open Meetings Act, Mr. Neal’s evaluation will be conducted in closed session at an upcoming board meeting.

2020 Planning Calendar – On a motion from Mrs. Wille and seconded by Ms Pugh the Board approved the 2020 Planning Calendar as presented.

- X. **Adjournment** – On a motion from Mr. Ruggirello and seconded by Mrs. Brown the meeting was adjourned at 7:25 p.m.

Approved: October 23, 2019

Elizabeth Pugh, Secretary