

Clinton-Macomb Public Library

Board of Trustees Meeting Minutes

August 19, 2020

- I. **Call to Order** – The regular meeting of the Board of Trustees of the Clinton-Macomb Public Library was called to order at 6:32 p.m., August 19, 2020 virtually via Zoom in compliance with Michigan Governor Gretchen Whitmer’s Executive Order 2020-129, dated June 18, 2020. The presiding officer was Camille Silda.
- A quorum was present, including the following: Barbara Brown; Fred Gibson, Jr.; Elizabeth Pugh; Peter Ruggirello; Camille Silda; Amy Wille; and Ex-officio Larry Neal
- Trustees Cheryl Cannon and Michael Lotito were excused.
- There were no guests in attendance.
- II. **Adoption of the Agenda** – On a motion from Mrs. Wille and seconded by Mrs. Brown the agenda was adopted as presented.
- III. **Approval of Consent Agenda Items** – On a motion from Mrs. Brown and seconded by Mr. Ruggirello the Consent Agenda items were approved/received and filed:
- July 15, 2020 board meeting minutes
 - July 2020 treasurer’s report
 - Letter to Sara Newman regarding donation
 - Letter to Debbie Oldani notifying of donation
 - Letter to Congressman Andy Levin regarding \$2B proposed funding for libraries
 - Email update to resident cardholders regarding millage proposal
 - Email update to Clinton Township trustees
 - Email update to Macomb Township trustees
 - Michigan eLibrary guest column by Brittany Wesner and Mei-Ling Thomas
 - ALA/LLAMA 2020 PR Xchange award certificate
 - OCLC REalm COVID-19 research phase 2 results report
 - July 2020 *Early Literacy Tips*
 - August 2020 *Digital Download*
 - August 2020 *Library Matters Monthly*
 - Customer comment cards
 - Press coverage
- IV. **Approval of Monthly Bills** – On a motion from Mrs. Brown and seconded by Mrs. Wille the July checks totaling \$254,768.28 and electronic payments totaling \$378,023.26 were approved.

On a motion from Mrs. Brown and seconded by Ms Pugh the July new North Branch bond electronic payments totaling \$29,700.60 and electronic payments totaling \$412,373.34 were approved.

Public Comment – There were no members of the public present.

V. **Reports** –

Library Director – The report was received, reviewed and filed.

VI. **Other Business** –

Proposed update to PERF-5 Separation from Service policy – On a motion from Mr. Ruggirello and seconded by Ms Pugh the proposed update to PERF-5 Separation from Service policy was approved as presented.

Insurance policies – Mr. Neal will be putting the insurance policies out to bid.

VII. **Adjournment** – On a motion from Mrs. Brown and seconded by Mrs. Wille the meeting was adjourned at 7:22 p.m.

Approved: September 16, 2020
Elizabeth Pugh, Secretary