

Clinton-Macomb Public Library

Board of Trustees Meeting Minutes

September 16, 2020

- I. **Call to Order of the Public Hearing** – The public hearing of the Board of Trustees of the Clinton-Macomb Public Library on the 2020-21 budget was called to order at 6:32 p.m., September 16, 2020 virtually via Zoom in compliance with Michigan Governor Gretchen Whitmer’s Executive Order 2020-129, dated June 18, 2020. The presiding officer was Camille Silda.

A quorum was present, including the following: Barbara Brown; Cheryl Cannon; Fred Gibson, Jr.; Michael Lotito; Elizabeth Pugh; Peter Ruggirello; Camille Silda; Amy Wille; and ex-officio member Larry Neal.

There were no guests in attendance.

On a motion from Mrs. Cannon and seconded by Mr. Lotito the proposed preamble and resolution for the proposed budget for fiscal year 2020-21 were approved on a unanimous roll call vote.

- II. **Adjournment** – On a motion from Ms Pugh and seconded by Mr. Lotito the public hearing was adjourned at 7:03 p.m.

- III. **Call to Order** – The regular meeting of the Board of Trustees of the Clinton-Macomb Public Library was called to order at 7:04 p.m., September 16, 2020 virtually via Zoom in compliance with Michigan Governor Gretchen Whitmer’s Executive Order 2020-129, dated June 18, 2020. The presiding officer was Camille Silda.

A quorum was present, including the following: Barbara Brown; Cheryl Cannon; Fred Gibson, Jr., Michael Lotito; Elizabeth Pugh; Peter Ruggirello; Amy Wille; and Ex-officio Larry Neal.

There were no guests in attendance.

- IV. **Adoption of the Agenda** – On a motion from Mrs. Cannon and seconded by Ms Pugh the agenda was adopted as amended to add, “IX. Other Business Item D. Requests for use of South Branch lease space.”

- V. **Approval of Consent Agenda Items** – On a motion from Mrs. Wille and seconded by Mrs. Brown the Consent Agenda items were approved/received and filed:

- August 19, 2020 board meeting minutes
- August 2020 treasurer’s report
- Letter banning unnamed customer due to conduct
- Public notice of August virtual board meeting
- Public notice of budget hearing
- OCLC REalm COVID-19 research phase 3 results report
- August 2020 *Early Literacy Tips*
- September-December 2020 *Library Matters*

- Fall 2020 *Reading Is for Everyone*
- September 2020 *Digital Download*
- September 2020 *Library Matters Monthly*
- Customer comment cards
- Press coverage

VI. **Approval of Monthly Bills** – On a motion from Mrs. Wille and seconded by Mr. Lotito the August checks totaling \$133,049.37, SLC centralized purchasing account charges totaling \$36,887.62 and electronic payments totaling \$305,598.52 were approved.

On a motion from Mrs. Wille and seconded by Ms Pugh the August new North Branch bond fund checks totaling \$9,742.62 were approved.

VII. **Public Comment** – There were no members of the public present.

VIII. **Reports** –

Library Director – The report was received, reviewed and filed.

IX. **Other Business**

2021 Planning Calendar – On a motion from Mrs. Cannon and seconded by Mr. Lotito the Board approved the 2021 Planning Calendar as presented.

Election of Nominating Committee – On a motion from Mr. Lotito and seconded by Mrs. Cannon the Board elected the following members to serve on the Nominating Committee to propose a slate of 2021 officers: Peter Ruggirello, Chair; Fred Gibson, Jr.; and Amy Wille.

Director's employment agreement renewal – In compliance with Michigan's Open Meetings Act, Mr. Neal's evaluation will be conducted in closed session as requested at the October board meeting.

Requests to use South Branch lease space – On a motion from Mrs. Wille and seconded by Ms Pugh the board authorized the Clinton Township Goodfellows and Clinton Township Kiwanis to use the South Branch lease space in November 2020 subject to coordinating their schedules, providing the required insurance coverage and upon agreeing to reimburse the library the cost of any damage done to the space.

X. **Adjournment** – On a motion from Mrs. Cannon and seconded by Mr. Gibson the meeting was adjourned at 7:48 p.m.

Approved: October 21, 2020

Elizabeth Pugh, Secretary