



Monetary Donation Form

Thank you for thinking of the Clinton-Macomb Public Library (CMPL) for your monetary donation. Gifts are used to purchase materials that benefit the entire community. Please make checks payable to the Clinton-Macomb Public Library and send to 40900 Romeo Plank Road, Clinton Township, MI 48038 or deliver in person to any CMPL location. You will receive written acknowledgement of your donation for tax purposes. Please contact the library director at (586) 226-5011 or lneal@cmpl.org for information about special projects and endowments for gifts of \$1,000 or more.

Gift amount: \$ _____

Donor's name: _____

Address: _____

Phone: _____

Optional: Gifts may be designated as tributes or memorials by completing the following section. If you indicate interests of the person being honored or remembered, the library staff will purchase items that relate to the topics indicated and special bookplates will be inserted in the items. The honoree or family of the deceased will receive a letter notifying them of your gift and the titles purchased.

Donor's relationship to honoree or deceased: _____

Purpose: In memory of In honor of Other occasion: _____

Name to appear on bookplate: _____

Interests: _____

Purchase books for: Any library Main Library North Branch South Branch

Please send a letter of notification to:

Name: _____

Address: _____

Letter recipient's relationship to honoree or deceased: _____

----- *Staff use:* -----

Please date and initial when complete.

Check or money has been sent to Bookkeeper _____

Librarian has selected and/or ordered item(s) _____

Librarian has given title(s) to Head of Technical Services _____

Technical Services has received and bookplated item(s) _____

List title(s) _____

Director has sent recognition letters _____